

How to find out about meetings, agendas and meeting packets -

1 - Go to the township website

<http://www.oaklandtownship.org/>

2 - Scroll down slightly

3 - Click on "View All Events" (see red arrow below)

The screenshot shows the Oakland Township website with the following content:

- NEWS & HIGHLIGHTS**
  - OAKLAND TOWNSHIP WATER SYSTEMS SURVEY REPORT**

Project Innovations was retained in June 2017 by the Oakland County Water Resources Commissioner's Office to distribute a water systems survey to Oakland Township businesses/residents in the Southeast and Southwest Water System Districts. On August 14, 2017 letters of invitation with separate surveys for the Southeast and Southwest Districts were mailed to 2,958 residents. There was a total of 2,204 mailed to the Southwest District and 754 mailed to the Southeast District. Click [here](#) to see their full report.

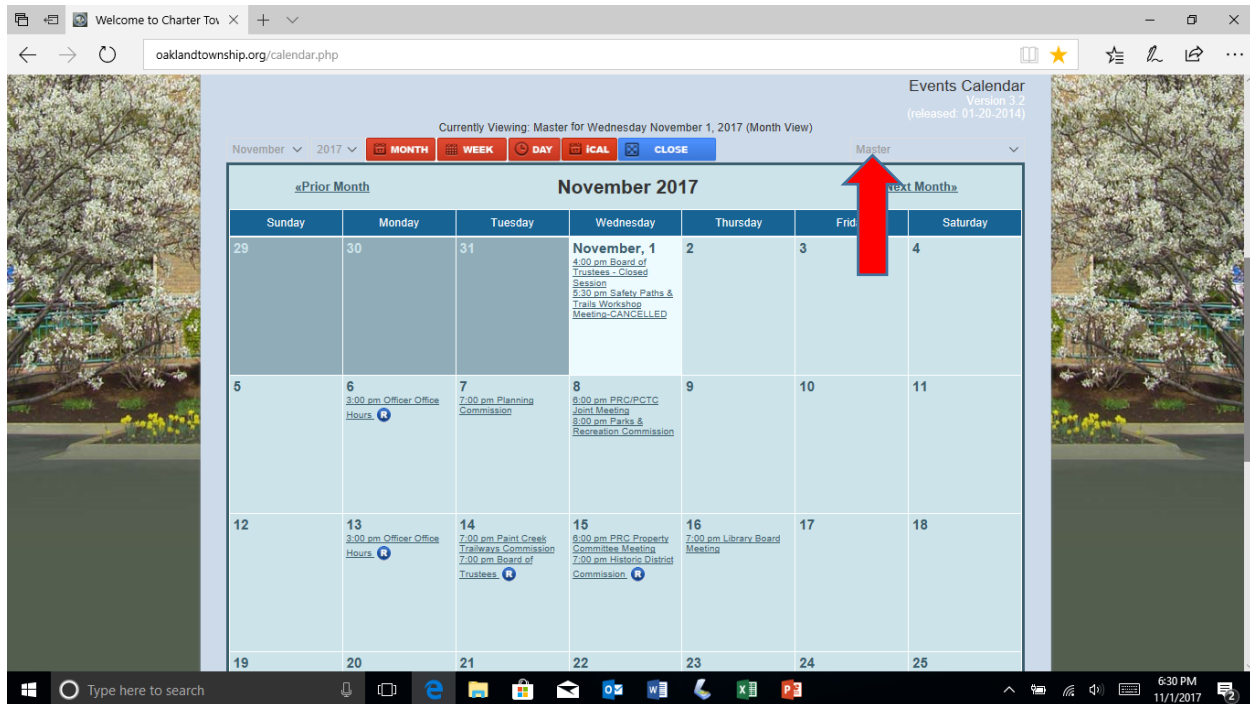
Oakland County Water Resources Commission presented and discussed the results of the water survey during the Oakland Township Board of Trustees Regular Meeting on October 24, 2017. To view the meeting click [here](#).
  - FIRE DEPARTMENT CPR TRAINING**

**CPR TRAINING**  
Get trained. Save a life. You'll be glad you did. [Read](#)
  - BOIL WATER ADVISORY**
- CALENDAR OF EVENTS**
  - November 2017 calendar grid:

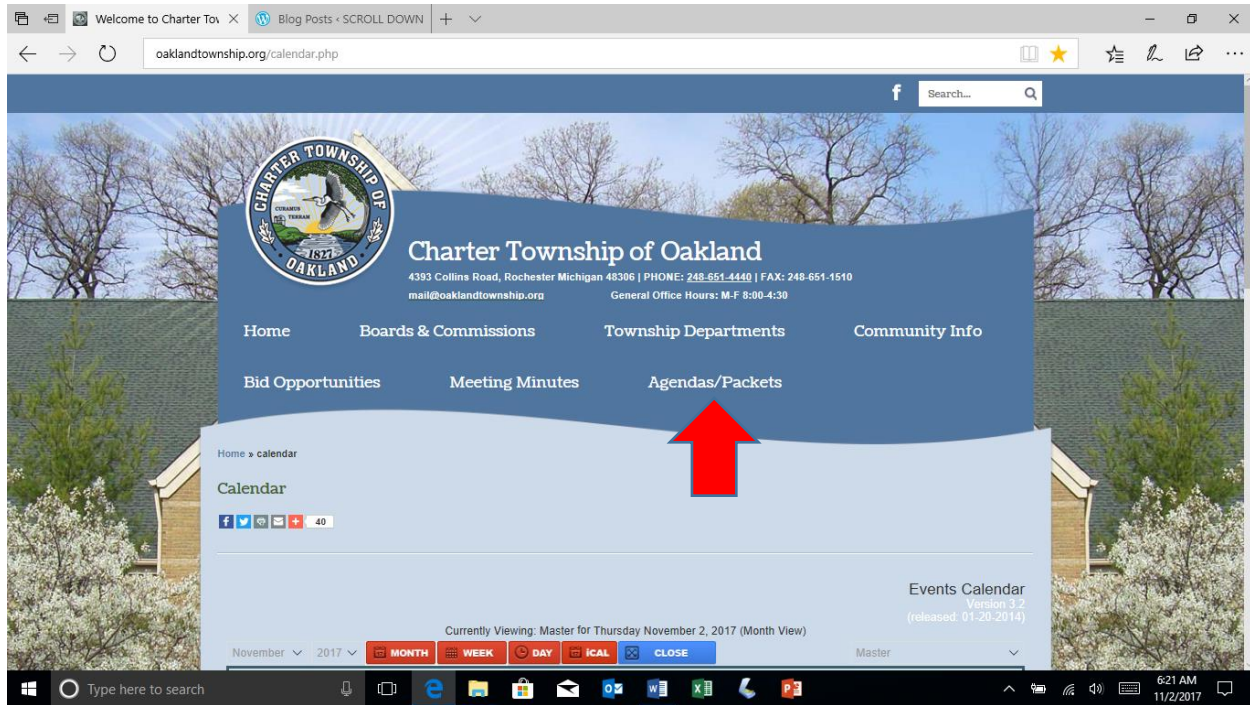
S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
  - Nov 1st, 2017 Board of Trustees - Closed Session
  - Safety Paths & Trails Workshop Meeting- CANCELLED
  - Nov 6th, 2017 Officer Office Hours
  - View All Events** (indicated by a red arrow)

4 - Scroll down slightly to see the calendar which lists all currently scheduled meetings. Check this EVERY DAY. It is possible that a new SPECIAL MEETING has been added in last 24 hours.

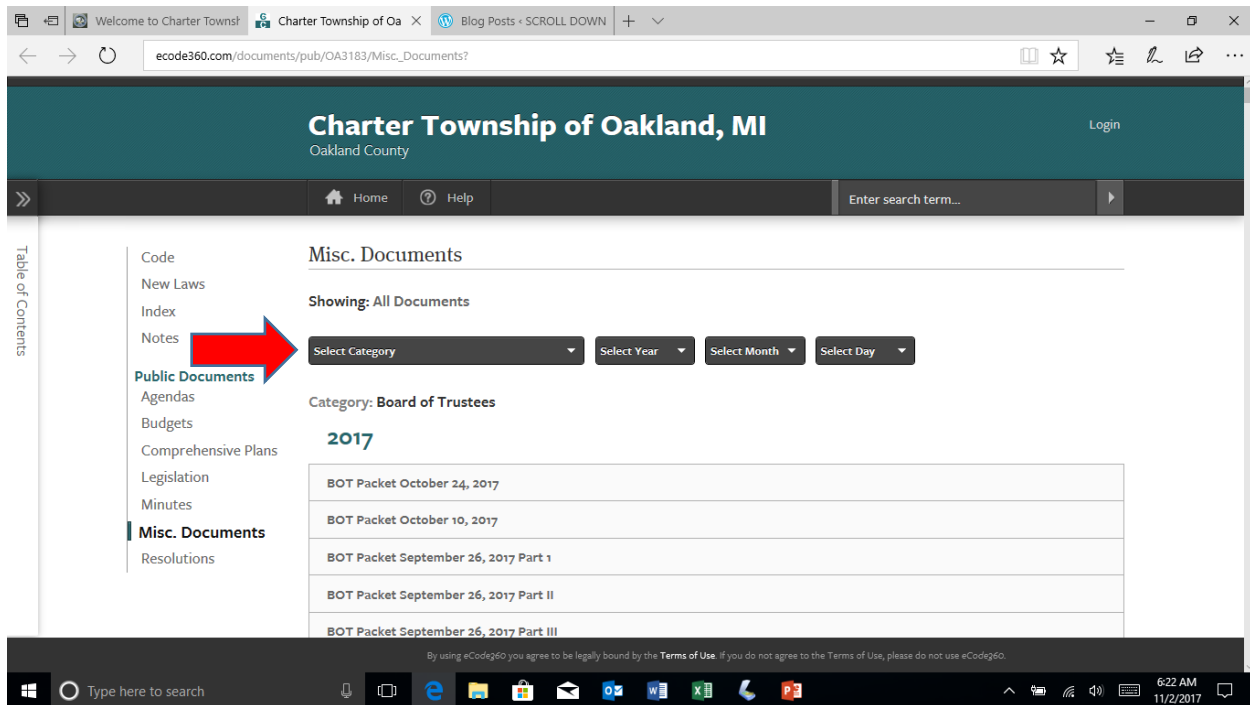
5 – To move to a different month click where red arrow is below



6 – When you see a meeting you are interested in you can find the agenda and meeting packet by scrolling up and clicking on “AGENDAS/PACKETS”. Let’s get the agenda and meeting packet for the Nov 7<sup>th</sup> Planning Commission Meeting



7 – Then click on “Select Category”



8 – Click on the meeting type you want. In this example we will click on “PLANNING COMMISSION” as we want info on the Nov. 7<sup>th</sup> 2017 meeting.

The screenshot shows a web browser window displaying the Charter Township of Oakland, MI website. The URL is [ecode360.com/documents/pub/OA3183/Misc\\_Documents?](http://ecode360.com/documents/pub/OA3183/Misc_Documents?). The page title is "Charter Township of Oakland, MI" and "Oakland County". The navigation bar includes "Home", "Help", and a search bar. The left sidebar contains a "Table of Contents" with links to "Code", "New Laws", "Index", "Notes", "Public Documents", "Agendas", "Budgets", "Commissions", "Legislation", "Minutes", "Misc. Documents", and "Resolutions". The "Misc. Documents" section is active, showing a list of documents. A dropdown menu is open under "Select Category", listing various commissions, with "Planning Commission" highlighted. A red arrow points to this option. The document list includes "BOT Packet October 24, 2017", "BOT Packet October 10, 2017", "BOT Packet September 26, 2017 Part I", "BOT Packet September 26, 2017 Part II", and "BOT Packet September 26, 2017 Part III". The Windows taskbar at the bottom shows the time as 6:44 PM on 11/1/2017.

Charter Township of Oakland, MI  
Oakland County

Table of Contents

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- New Laws
- Index
- Notes
- Public Documents**
- Agendas
- Budgets
- Commissions
- Legislation
- Minutes
- Misc. Documents**
- Resolutions

Misc. Documents

Showing: All Documents

Select Category

- Board of Trustees
- Budgets
- Historic District Commission
- Library
- Parks and Recreation Commission
- Planning Commission
- Zoning Board of Appeals

Select Year Select Month Select Day

BOT Packet October 24, 2017

BOT Packet October 10, 2017

BOT Packet September 26, 2017 Part I

BOT Packet September 26, 2017 Part II

BOT Packet September 26, 2017 Part III

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Type here to search

6:44 PM 11/1/2017

9 - We get a list of meetings and board packets for each. A board packet contains the agenda and all the factual information provided to the Planning Commission by Township Manager Dale Stuart and his staff to help the Planning Commission make their decisions. In this case we were interested in the Nov. 7, 2017 meeting. It is Nov 1 now and no meeting packet is yet available. Generally these are available closer to the meeting date. However, there may be an agenda. So we click on "AGENDAS"

The screenshot shows the Charter Township of Oakland, MI website. The left sidebar contains a 'Table of Contents' with links to Code, New Laws, Index, Notes, Public Documents, Agendas, Budgets, Comprehensive Plans, Legislation, Minutes, Misc. Documents, and Resolutions. A red arrow points to the 'Public Documents' link. The main content area is titled 'Misc. Documents' and shows 'Showing: Planning Commission'. Below this are filters for 'Planning Commission', 'Select Year', 'Select Month', and 'Select Day'. The category is 'Planning Commission' and the year is '2017'. A list of documents is displayed:

Document Title
PC Packet October 3, 2017
PC Packet September 5, 2017
PC Packet August 1, 2017
PC Packet July 5, 2017
PC Packet February 7, 2017

10 - Then we click on "SELECT CATEGORY"

The screenshot shows the Charter Township of Oakland, MI website. The left sidebar contains a 'Table of Contents' with links to Code, New Laws, Index, Notes, Public Documents, Agendas, Budgets, Comprehensive Plans, Legislation, Minutes, Misc. Documents, and Resolutions. A red arrow points to the 'Agendas' link. The main content area is titled 'Agendas' and shows 'Showing: All Documents'. Below this are filters for 'Select Category', 'Select Year', 'Select Month', and 'Select Day'. The category is 'Board of Trustees' and the year is '2017'. A list of documents is displayed:

Document Title
BOT Agenda November 1, 2017 - Closed Session
BOT Agenda October 24, 2017 - Closed Session
BOT Agenda October 24, 2017 - Regular
BOT Agenda October 10, 2017 - Closed Session
BOT Agenda October 10, 2017 - Regular

11 - Then we click on “Planning Commission”

The screenshot shows the eCode360 website for the Charter Township of Oakland, MI. The page is titled "Agendas" and displays a list of documents. A red arrow points to the "Planning Commission" option in the "Public Documents" sidebar. The main content area shows a list of agendas, including "BOT Agenda October 24, 2017 - Closed Session" and "BOT Agenda October 24, 2017 - Regular".

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- Resolutions

Agendas

Showing: All Documents

Select Category: Board of Trustees, Historic District Commission, Library, Paint Creek Trailways Commission, Parks and Recreation Commission, Planning Commission, Safety Paths and Trails Committee, Zoning Board of Appeals

Select Year: Select Month: Select Day:

BOT Agenda October 24, 2017 - Closed Session

BOT Agenda October 24, 2017 - Regular

BOT Agenda October 10, 2017 - Closed Session

BOT Agenda October 10, 2017 - Regular

12 - We see two agendas listed for Nov. 7, 2017. There is a closed session and a regular session. We click on “Regular Session.”

The screenshot shows the eCode360 website for the Charter Township of Oakland, MI, filtered by the Planning Commission. The page is titled "Agendas" and displays a list of documents. A red arrow points to the "PC Agenda November 7, 2017 - Regular" option. The main content area shows a list of agendas, including "PC Agenda November 7, 2017 - Closed Session" and "PC Agenda November 7, 2017 - Regular".

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Agendas

Showing: Planning Commission

Planning Commission Select Year: Select Month: Select Day:

Category: Planning Commission

2017

PC Agenda November 7, 2017 - Closed Session

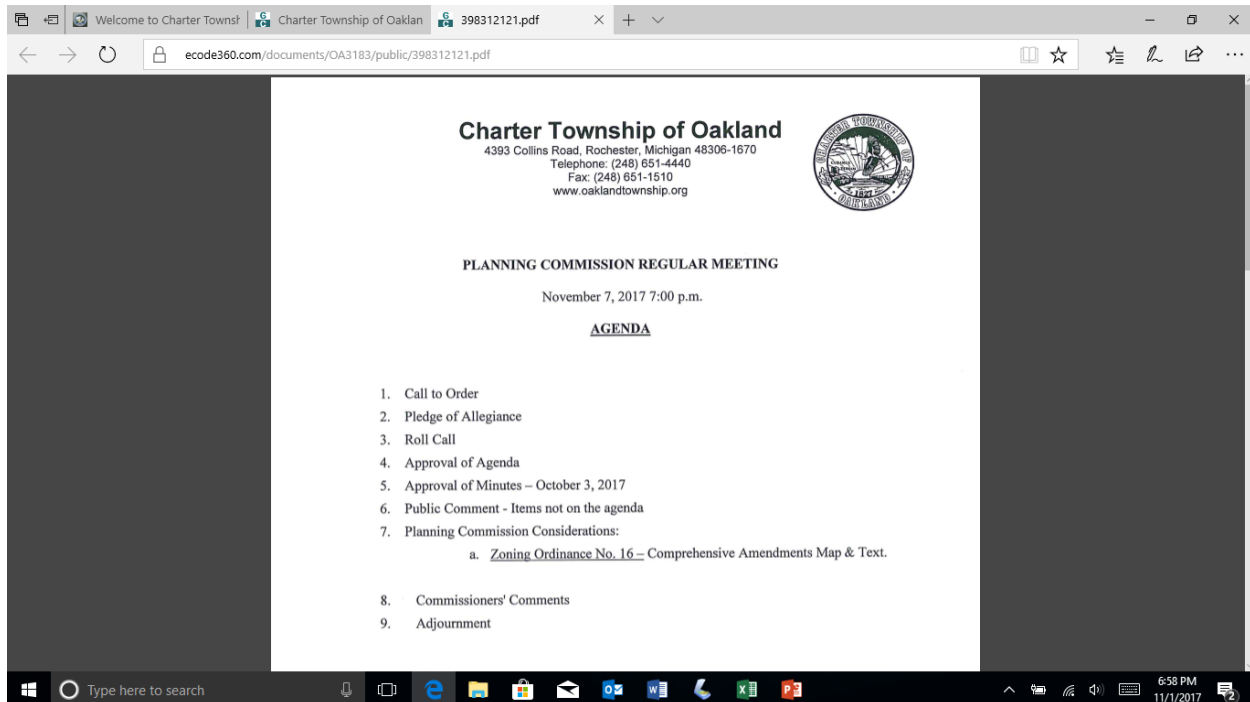
PC Agenda November 7, 2017 - Regular

PC Agenda October 3, 2017

PC Agenda September 5, 2017

PC Agenda August 1, 2017

13 - Now we have the agenda with one item – Zoning Ordinance #16. We can go back later to look for the meeting packet which will be on-line closer to the meeting date.



Editorial Comment – I recently told someone this was an easy process. I guess it is for me, having done it hundreds of times. In reality, it is not so easy at first. But if you really care to know what is coming up for discussion or vote, you must learn this process and you must check EVERY DAY to see if a meeting has been added that interests you.

Bob Yager

Editor – Oakland Township Sentinel