

# Charter Township of Oakland

4393 Collins Road, Rochester, Michigan 48306-1670

Telephone: (248) 651-4440

Fax: (248) 651-1510

www.oaklandtownship.org



## BOARD OF TRUSTEES NOTICE AND AGENDA Tuesday, May 14, 2019

### 7:00 PM - REGULAR PUBLIC MEETING

- I. Pledge of Allegiance to the Flag and Roll Call
- II. Announcements and Proclamations
  1. Proclamation in Memory of Peggy Johnson for Outstanding Public Service
- III. Amendments to the Agenda/Approval of the Agenda
- IV. Public Comment for items not on the Agenda
- V. **CONSENT AGENDA:**
  1. Approval of Minutes
    - a. April 23, 2019 Closed 2
    - b. April 23, 2019 Regular 4
    - c. May 9, 2019 Closed 9
  2. Approval of Bills
    - a. April 24, 2019 in the amount of \$19,658.56 11
    - b. April 29, 2019 in the amount of \$5,316.19 15
    - c. May 7, 2019 in the amount of \$15,767.88 18
    - d. May 8, 2019 in the amount of \$40,985.10 23
    - e. May 14, 2019 in the amount of \$520,395.70 30
  3. Accept \$100 Donation 34
  4. Resolution 19-06 to Authorize Oakland County to Share GIS Data with Other Government Agencies 35
  5. Resolution 19-07 Authorizing West Nile Virus Expense Reimbursement 38
- VI. **OLD BUSINESS**
- VII. **PENDING BUSINESS**
  1. Township Manager Contract Approval 39
  2. Approval of 2019/2020 Sewage Disposal System Rates 46
  3. Approval of 2019/2020 Water Supply Rates 59
  4. Fire Rescue Equipment Repair 61
  5. Fire Report Update from Chief Strelchuk 65
- VIII. Public Comment for items not on the Agenda
- IX. Township Manager's Report 67
- X. Board Reports & Correspondence: Supervisor, Clerk, Treasurer, Trustees
- XI. Adjournment

## **CALL TO ORDER**

The April 23, 2019 Closed Session of the Charter Township of Oakland Board of Trustees was called to order by Supervisor Bailey at 6:00 PM in the Township Hall, 4393 Collins Rd., Rochester, MI.

## **PLEDGE OF ALLEGIANCE AND ROLL CALL**

Clerk Reilly called the Roll.

Members Present: Michael Bailey, Supervisor  
Karen Reilly, Clerk  
Jeanne Langlois, Treasurer  
Robin Buxar, Trustee  
Frank Ferriolo, Trustee  
John Giannangeli, Trustee  
Lana Mangiapane, Trustee

Members Absent: None

Also Present: Jamie Moore, Interim Township Manager  
Dan Kelly, Township Attorney

A quorum was present.

MOTION by Buxar, supported by Langlois to approve the agenda as amended.

Motion carried unanimously.

## **CLOSED SESSION**

MOTION by Buxar, supported by Langlois to approve going into closed session at 6:03 PM for the purpose of reviewing legal opinions regarding labor contract(s), Gilbert litigation, a new manager contract, and an update on Adams Road closure.

Vote on the motion: Ayes: Bailey, Buxar, Ferriolo, Giannangeli, Langlois,  
Mangiapane, Reilly  
Absent: None

Motion carried unanimously.

## **MEETING RECONVENED**

MOTION by Ferriolo, supported by Mangiapane to reconvene into open session at 6:44 PM.

Motion carried unanimously.

**ADJOURNMENT**

MOTION by Ferriolo, supported by Mangiapane to adjourn the meeting at 6:45 PM.

Motion carried unanimously.

**NEXT SCHEDULED MEETING**

Tuesday, April 23, 2019 at 7:00 P.M.  
Oakland Township Hall – 1<sup>st</sup> Floor Meeting Room

Respectfully submitted,

Karen Reilly, Clerk  
Board of Trustees

Approved,

Michael Bailey, Supervisor  
Board of Trustees

## **CALL TO ORDER**

The April 23, 2019 Regular Meeting of the Charter Township of Oakland Board of Trustees was called to order by Supervisor Bailey at 7:00 PM in the Township Hall, 4393 Collins Rd., Rochester, MI.

## **PLEDGE OF ALLEGIANCE AND ROLL CALL**

Supervisor Bailey led the reciting of The Pledge of Allegiance.

Clerk Reilly called the Roll.

Members Present: Michael Bailey, Supervisor  
Karen Reilly, Clerk  
Jeanne Langlois, Treasurer  
Robin Buxar, Trustee  
Frank Ferriolo, Trustee  
John Giannangeli, Trustee  
Lana Mangiapane, Trustee

Absent: None

Also Present: Jamie Moore, Interim Township Manager  
Dan Kelly, Township Attorney  
Cari Neubeck, Deputy Clerk

A quorum was present.

## **ANNOUNCEMENTS AND PROCLAMATIONS**

Supervisor Bailey reminded residents that Clean Scene is scheduled for Saturday, May 4<sup>th</sup>.

## **AMENDMENTS/APPROVAL OF THE AGENDA**

MOTION by Buxar, supported by Langlois to approve the agenda as presented.

Motion carried unanimously.

## **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

The Board heard public comment from:  
John Markel – 245 Birch Hill Dr.

## **CONSENT AGENDA**

MOTION by Langlois, supported by Mangiapane to approve the Consent Agenda as stated.

1. Approval of Minutes
  - a) April 8, 2019 Special
  - b) April 9, 2019 Closed
  - c) April 9, 2019 Regular
2. Approval of Bills
  - a) April 10, 2019 in the amount of \$45,317.45
  - b) April 17, 2019 in the amount of \$38,417.35
  - c) April 23, 2019 in the amount of \$602,265.51
3. Equalization Contract Renewal
4. Resolution Adopting Local Support Plan
5. Approval of Hammond Easement Use Agreement

Motion carried unanimously.

### **OLD BUSINESS**

There was no Old Business to discuss.

### **PENDING BUSINESS**

#### **1. Township Manager Selection**

MOTION by Langlois, supported by Mangiapane to make an offer of employment to Adam Kline in the amount of \$95,000 per year for the position of Township Manager and authorize the Township Attorney to negotiate the terms of a 3-year written agreement to be brought before the Board for final approval.

The Board heard public comment from:

Jerry Kolinski – 1181 Oak Hill Rd.

Reg Brown – 3666 Locust Dr.

John Markel – 245 Birch Hill Dr.

Vote on the motion: Ayes: Buxar, Langlois, Bailey, Reilly, Mangiapane, Giannangeli  
Nays: Ferriolo

Motion carried 6/1.

#### **2. Historic District Commission (HDC) Request for Approval of Contract Award for Shed Concrete Pad**

MOTION by Ferriolo, supported by Buxar to approve the HDC recommendation of C&G Cement Contractors, Inc. to move forward with the Cranberry Lake Farm shed pad replacement for a cost of \$8,480 from HDC appropriated funds CLF Restoration account #280-901-975-000.

Motion carried unanimously.

### **3. Safety Paths and Trails Committee (SPTC) Reappointments**

MOTION by Langlois, supported by Reilly to reappoint Laurel Johnson to the Safety Paths and Trails Committee with a term end date of May 1, 2022.

Motion carried unanimously.

MOTION by Reilly, supported by Mangiapane to reappoint Ron Hein to the Safety Paths and Trails Committee with a term end date of May 1, 2022.

The Board heard public comment from:  
Bob Yager – 1146 Bear Creek Ct.

Motion carried unanimously.

### **4. Fire Study Update**

Trustee Giannangeli gave a presentation on a Fire Study he had compiled.

The Board heard public comment from:  
Andrew Linn – 1610 Bur Oak Ln.  
Bob Yager – 1146 Bear Creek Ct.  
Jerry Kolinski – 1181 Oak Hill Rd.  
John Markel – 245 Birch Hill Dr.  
Dr. Steve McGraw – OCMCA, EMS Medical Director

### **5. Gilbert Litigation Presentation**

Attorney Kelly provided the Board with a brief summary on this agenda item.

MOTION by Buxar, supported by Ferriolo to approve the Mutual Release and Settlement Agreement and authorize the Township Supervisor and Clerk to execute same.

The Board heard public comment from:  
John Markel – 245 Birch Hill Dr.

Motion carried unanimously.

### **6. Compensation Discussion**

MOTION by Langlois, supported by Reilly to approve the proposed Employee Compensation System as recommended or is outlined and as set forth in the Board packet which shows the Open Range performance evaluation system and designate to

the Township Manager after consultation with the appropriate Department Heads the authority to set compensation within the budget.

The Board heard public comment from:  
Reg Brown – 3666 Locust Dr.

Motion by Ferriolo to call to question.

Vote on the motion: Ayes: Langlois, Reilly  
Nays: Ferriolo, Buxar, Mangiapane, Giannangeli, Bailey

Motion failed 2/5.

### **7. Board Discussion on the April 17, 2019 RCOC Strategy Meeting**

The Board held a discussion regarding this agenda item.

The Board heard public comment from:  
Bob Yager – 1146 Bear Creek Ct.  
John Markel – 245 Birch Hill Dr.

#### **PUBLIC COMMENT**

The Board heard public comment from:  
John Markel – 245 Birch Hill Dr.

#### **TOWNSHIP MANAGER'S REPORT**

Ms. Moore mentioned that supplies have arrived for Clean Scene and can be obtained at the township offices during business hours.

#### **BOARD REPORTS & CORRESPONDENCE**

**Supervisor Bailey** – stated he was pleased with Trustee Giannangeli's study report. It however, reminded him that we are overdue for a report from the Fire Department.

He further asked the manager's office to update the homeowner association contact list and recommended Mr. Kline attend HOA meetings to help familiarize him with the township.

**Clerk Reilly** – had nothing to report.

**Treasurer Langlois** – had nothing to report.

**Trustee Ferriolo** – commented the Trailways Commission received a \$400,000 (Ralph C. Wilson Jr.) grant, and he commended Kristen Meyers, Melissa Ford, Chris Gray and Mindy Milos-Dale on their joint efforts to secure it.

**Trustee Buxar** - announced the Paint Creek Cider Mill obtained a Michigan State Historical Marker. She thanked Barb Barber and the Historical Commission on their hard work to obtain it.

**Trustee Giannangeli** – had nothing to report.

**Trustee Mangiapane** – mentioned burn permits are now available on the township website.

### **ADJOURNMENT**

MOTION by Buxar, supported by Mangiapane to adjourn the meeting at 9:25 PM.

Motion carried unanimously.

### **NEXT SCHEDULED MEETING**

Tuesday, May 14, 2019 at 7:00 P.M.  
Oakland Township Hall – 1<sup>st</sup> Floor Meeting Room

Respectfully submitted,

Karen Reilly, Clerk  
Board of Trustees

Approved,

Michael Bailey, Supervisor  
Board of Trustees



## **CALL TO ORDER**

The May 9, 2019 Closed Session of the Charter Township of Oakland Board of Trustees was called to order by Supervisor Bailey at 3:00 PM in the Township Hall, 4393 Collins Rd., Rochester, MI.

## **PLEDGE OF ALLEGIANCE AND ROLL CALL**

Clerk Reilly called the Roll.

Members Present: Michael Bailey, Supervisor  
Karen Reilly, Clerk  
Jeanne Langlois, Treasurer  
Robin Buxar, Trustee  
Frank Ferriolo, Trustee  
John Giannangeli, Trustee

Members Absent: Lana Mangiapane, Trustee

Also Present: Jamie Moore, Interim Township Manager  
Dan Kelly, Township Attorney

A quorum was present.

MOTION by Langlois, supported by Buxar to approve the agenda as presented.

Motion carried 6/0.

## **CLOSED SESSION**

MOTION by Langlois, supported by Buxar to approve going into closed session at 3:01 PM for the purpose of reviewing legal opinions regarding an employment contract, a property purchase, and a consent judgement.

Vote on the motion: Ayes: Bailey, Buxar, Ferriolo, Giannangeli, Langlois,  
Reilly  
Absent: Mangiapane

Motion carried 6/0.

## **MEETING RECONVENED**

MOTION by Giannangeli, supported by Buxar to reconvene into open session at 3:33 PM.

Motion carried 6/0.

## **ADJOURNMENT**

MOTION by Langlois, supported by Buxar to adjourn the meeting at 3:34 PM.

Motion carried 6/0.

**NEXT SCHEDULED MEETING**

Tuesday, May 14, 2019 at 7:00 P.M.  
Oakland Township Hall – 1<sup>st</sup> Floor Meeting Room

Respectfully submitted,

Approved,

Karen Reilly, Clerk  
Board of Trustees

Michael Bailey, Supervisor  
Board of Trustees

04/24/2019 12:15 PM  
User: SHOWELL  
DB: Oakland Township

CHECK REGISTER FOR CHARTER TOWNSHIP OF OAKLAND Page: 1/1  
CHECK DATE FROM 04/24/2019 - 04/24/2019

| Check Date                              | Bank | Check | Vendor     | Vendor Name                         | Amount    |
|---|------|-------|------------|-------------------------------------|-----------|
| Bank GEN General Disbursements (Pooled) |      |       |            |                                     |           |
| 04/24/2019                              | GEN  | 64457 | SCACCIA A  | ANTHONY SCACCIA                     | 129.29    |
| 04/24/2019                              | GEN  | 64458 | AT&TMOB    | AT&T MOBILITY                       | 52.46     |
| 04/24/2019                              | GEN  | 64459 | CONSUMERS  | CONSUMERS ENERGY                    | 592.31    |
| 04/24/2019                              | GEN  | 64460 | HANCOCK    | JOHN HANCOCK LIFE INSURANCE COMPANY | 17,846.35 |
| 04/24/2019                              | GEN  | 64461 | LEAF       | LEAF                                | 214.96    |
| 04/24/2019                              | GEN  | 64462 | UNIFIED CO | UNIFIED COMMUNICATIONS, L LC        | 823.19    |

GEN TOTALS:

|                           |           |
|---------------------------|-----------|
| Total of 6 Checks:        | 19,658.56 |
| Less 0 Void Checks:       | 0.00      |
| Total of 6 Disbursements: | 19,658.56 |

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|   |           |
|---|-----------|
| Total for fund 101 GENERAL FUND                 | 6,057.35  |
| Total for fund 206 Fire Fund                    | 8,119.51  |
| Total for fund 207 POLICE FUND                  | 111.19    |
| Total for fund 208 Park Fund                    | 2,510.81  |
| Total for fund 249 Building Fund                | 1,686.85  |
| Total for fund 280 Historic District Commission | 439.58    |
| Total for fund 408 Land Preservation Fund       | 733.27    |
| TOTAL - ALL FUNDS                               | 19,658.56 |

04/24/2019 12:17 PM  
User: SHOWELL  
DB: Oakland Township

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF OAKLAND  
CHECK DATE FROM 04/24/2019 - 04/24/2019

Page 1/2

| Check Date             | Bank | Check # | Payee                               | Description                         | Account | Dept | Amount   |
|------------------------|------|---------|-------------------------------------|-------------------------------------|---------|------|----------|
| Fund: 101 GENERAL FUND |      |         |                                     |                                     |         |      |          |
| 04/24/2019             | GEN  | 64457   | ANTHONY SCACCIA                     | Per Diem - Planning                 | 702.000 | 721  | 129.29   |
| 04/24/2019             | GEN  | 64458*# | AT&T MOBILITY                       | Misc Expenses                       | 956.000 | 265  | 1.76     |
| 04/24/2019             | GEN  | 64459*  | CONSUMERS ENERGY                    | Utilities GENERAL FUND              | 920.000 | 265  | 176.98   |
| 04/24/2019             | GEN  | 64460*# | JOHN HANCOCK LIFE INSURANCE COMPANY | PENSION - DEFINED CONTRIBUTION      | 716.000 | 101  | 900.00   |
|                        |      |         |                                     | PENSION - DEFINED CONTRIBUTION      | 716.000 | 171  | 91.57    |
|                        |      |         |                                     | PENSION - DEFINED CONTRIBUTION      | 716.000 | 172  | 1,103.70 |
|                        |      |         |                                     | PENSION - DEFINED CONTRIBUTION      | 716.000 | 215  | 1,656.26 |
|                        |      |         |                                     | PENSION - DEFINED CONTRIBUTION      | 716.000 | 253  | 972.62   |
|                        |      |         |                                     | PENSION - DEFINED CONTRIBUTION      | 716.000 | 265  | 201.98   |
|                        |      |         |                                     | CHECK GEN 64460 TOTAL FOR FUND 101: |         |      | 4,926.13 |
| 04/24/2019             | GEN  | 64462   | UNIFIED COMMUNICATIONS, L LC        | Utilities                           | 920.000 | 265  | 823.19   |
|                        |      |         |                                     | Total for fund 101 GENERAL FUND     |         |      | 6,057.35 |
| Fund: 206 Fire Fund    |      |         |                                     |                                     |         |      |          |
| 04/24/2019             | GEN  | 64458*# | AT&T MOBILITY                       | Communications - Cell Phones        | 850.010 | 340  | 41.16    |
| 04/24/2019             | GEN  | 64459*  | CONSUMERS ENERGY                    | Utilities FIRE DEPT                 | 920.000 | 265  | 309.42   |
| 04/24/2019             | GEN  | 64460*# | JOHN HANCOCK LIFE INSURANCE COMPANY | PENSION - DEFINED CONTRIBUTION      | 716.000 | 336  | 7,553.97 |
| 04/24/2019             | GEN  | 64461   | LEAF                                | Equipment Rental                    | 940.000 | 336  | 214.96   |
|                        |      |         |                                     | Total for fund 206 Fire Fund        |         |      | 8,119.51 |
| Fund: 207 POLICE FUND  |      |         |                                     |                                     |         |      |          |
| 04/24/2019             | GEN  | 64458*# | AT&T MOBILITY                       | Nextel Communications               | 850.000 | 265  | 5.28     |
| 04/24/2019             | GEN  | 64459*  | CONSUMERS ENERGY                    | Utilities Police Bldg               | 920.000 | 265  | 105.91   |
|                        |      |         |                                     | Total for fund 207 POLICE FUND      |         |      | 111.19   |

04/24/2019 12:17 PM  
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DB: Oakland Township

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF OAKLAND  
CHECK DATE FROM 04/24/2019 - 04/24/2019

Page 2/2

| Check Date                                      | Bank | Check # | Payee                               | Description                    | Account | Dept | Amount    |
|---|------|---------|-------------------------------------|--------------------------------|---------|------|-----------|
| Fund: 208 Park Fund                             |      |         |                                     |                                |         |      |           |
| 04/24/2019                                      | GEN  | 64460*# | JOHN HANCOCK LIFE INSURANCE COMPANY | PENSION - DEFINED CONTRIBUTION | 716.000 | 756  | 2,510.81  |
| Total for fund 208 Park Fund                    |      |         |                                     |                                |         |      | 2,510.81  |
| Fund: 249 Building Fund                         |      |         |                                     |                                |         |      |           |
| 04/24/2019                                      | GEN  | 64458*# | AT&T MOBILITY                       | Misc Expenses                  | 956.000 | 371  | 4.26      |
| 04/24/2019                                      | GEN  | 64460*# | JOHN HANCOCK LIFE INSURANCE COMPANY | PENSION - DEFINED CONTRIBUTION | 716.000 | 371  | 1,682.59  |
| Total for fund 249 Building Fund                |      |         |                                     |                                |         |      | 1,686.85  |
| Fund: 280 Historic District Commission          |      |         |                                     |                                |         |      |           |
| 04/24/2019                                      | GEN  | 64460*# | JOHN HANCOCK LIFE INSURANCE COMPANY | PENSION - DEFINED CONTRIBUTION | 716.000 | 803  | 439.58    |
| Total for fund 280 Historic District Commission |      |         |                                     |                                |         |      | 439.58    |
| Fund: 408 Land Preservation Fund                |      |         |                                     |                                |         |      |           |
| 04/24/2019                                      | GEN  | 64460*# | JOHN HANCOCK LIFE INSURANCE COMPANY | PENSION - DEFINED CONTRIBUTION | 716.000 | 756  | 733.27    |
| Total for fund 408 Land Preservation Fund       |      |         |                                     |                                |         |      | 733.27    |
| TOTAL - ALL FUNDS                               |      |         |                                     |                                |         |      | 19,658.56 |

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

04/29/2019 11:27 AM  
User: SHOWELL  
DB: Oakland Township

CHECK REGISTER FOR CHARTER TOWNSHIP OF OAKLAND Page: 1/1  
CHECK DATE FROM 04/29/2019 - 04/29/2019

| Check Date                              | Bank | Check | Vendor    | Vendor Name            | Amount   |
|---|------|-------|-----------|------------------------|----------|
| Bank GEN General Disbursements (Pooled) |      |       |           |                        |          |
| 04/29/2019                              | GEN  | 64463 | ALPHA     | ALPHA CONSULTING GROUP | 101.00   |
| 04/29/2019                              | GEN  | 64464 | COMCAST   | COMCAST                | 121.08   |
| 04/29/2019                              | GEN  | 64465 | CONSUMERS | CONSUMERS ENERGY       | 94.11    |
| 04/29/2019                              | GEN  | 64466 | US PSTMTR | US POSTMASTER          | 5,000.00 |

GEN TOTALS:

|                           |          |
|---------------------------|----------|
| Total of 4 Checks:        | 5,316.19 |
| Less 0 Void Checks:       | 0.00     |
| Total of 4 Disbursements: | 5,316.19 |

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|   |          |
|---|----------|
| Total for fund 101 GENERAL FUND           | 1,000.00 |
| Total for fund 206 Fire Fund              | 222.08   |
| Total for fund 208 Park Fund              | 3,974.11 |
| Total for fund 408 Land Preservation Fund | 120.00   |
| TOTAL - ALL FUNDS                         | 5,316.19 |



04/29/2019 11:30 AM  
User: SHOWELL  
DB: Oakland Township

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF OAKLAND  
CHECK DATE FROM 04/29/2019 - 04/29/2019

Page 1/1

| Check Date                                | Bank | Check # | Payee                  | Description                   | Account | Dept | Amount   |
|---|------|---------|------------------------|-------------------------------|---------|------|----------|
| Fund: 101 GENERAL FUND                    |      |         |                        |                               |         |      |          |
| 04/29/2019                                | GEN  | 64466*# | US POSTMASTER          | Postage                       | 726.010 | 101  | 1,000.00 |
| Total for fund 101 GENERAL FUND           |      |         |                        |                               |         |      | 1,000.00 |
| Fund: 206 Fire Fund                       |      |         |                        |                               |         |      |          |
| 04/29/2019                                | GEN  | 64463   | ALPHA CONSULTING GROUP | Equip Maint                   | 930.010 | 338  | 101.00   |
| 04/29/2019                                | GEN  | 64464   | COMCAST                | Utilities                     | 920.000 | 265  | 121.08   |
| Total for fund 206 Fire Fund              |      |         |                        |                               |         |      | 222.08   |
| Fund: 208 Park Fund                       |      |         |                        |                               |         |      |          |
| 04/29/2019                                | GEN  | 64465   | CONSUMERS ENERGY       | UTILITIES LOST LAKE CARETAKER | 920.070 | 755  | 94.11    |
| 04/29/2019                                | GEN  | 64466*# | US POSTMASTER          | Postage PARKS DEPT            | 726.010 | 756  | 1,380.00 |
|   |      |         |                        | Postage PARKS DEPT            | 726.010 | 756  | 2,500.00 |
| CHECK GEN 64466 TOTAL FOR FUND 208:       |      |         |                        |                               |         |      | 3,880.00 |
| Total for fund 208 Park Fund              |      |         |                        |                               |         |      | 3,974.11 |
| Fund: 408 Land Preservation Fund          |      |         |                        |                               |         |      |          |
| 04/29/2019                                | GEN  | 64466*# | US POSTMASTER          | Postage                       | 726.010 | 756  | 120.00   |
| Total for fund 408 Land Preservation Fund |      |         |                        |                               |         |      | 120.00   |
| TOTAL - ALL FUNDS                         |      |         |                        |                               |         |      | 5,316.19 |

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

05/07/2019 03:30 PM  
User: SHOWELL  
DB: Oakland Township

CHECK REGISTER FOR CHARTER TOWNSHIP OF OAKLAND Page: 1/1  
CHECK DATE FROM 05/07/2019 - 05/07/2019

| Check Date                              | Bank | Check | Vendor                                      | Vendor Name                        | Amount   |
|---|------|-------|---|------------------------------------|----------|
| Bank GEN General Disbursements (Pooled) |      |       |   |                                    |          |
| 05/07/2019                              | GEN  | 64503 | AT&T U-VER                                  | AT&T U-VERSE                       | 77.96    |
| 05/07/2019                              | GEN  | 64504 | COMCAST                                     | COMCAST                            | 269.70   |
| 05/07/2019                              | GEN  | 64505 | CONSUMERS                                   | CONSUMERS ENERGY                   | 1,107.17 |
| 05/07/2019                              | GEN  | 64506 | ECMC  | ECMC                               | 108.11   |
| 05/07/2019                              | GEN  | 64507 | FLAGSTAR                                    | FLAGSTAR BANK                      | 6,766.17 |
| 05/07/2019                              | GEN  | 64508 | FLAGSTAR                                    | VOID                               | 0.00 V   |
|   |      |       | Void Reason: Created From Check Run Process |                                    |          |
| 05/07/2019                              | GEN  | 64509 | FLAGSTAR                                    | VOID                               | 0.00 V   |
|   |      |       | Void Reason: Created From Check Run Process |                                    |          |
| 05/07/2019                              | GEN  | 64510 | HOMEDEPOT                                   | HOME DEPOT CREDIT SERVICES         | 351.26   |
| 05/07/2019                              | GEN  | 64511 | ICMA IRA                                    | ICMA IRA PLAN                      | 751.00   |
| 05/07/2019                              | GEN  | 64512 | ICMA  | ICMA RETIREMENT TRUST - 457        | 4,002.13 |
| 05/07/2019                              | GEN  | 64513 | MISDU                                       | MICHIGAN STATE DISBURSEMENT UNIT   | 231.50   |
| 05/07/2019                              | GEN  | 64514 | OTFF UNION                                  | OAKLAND TWP FIREFIGHTERS UNION     | 300.00   |
| 05/07/2019                              | GEN  | 64515 | PAYCHEX                                     | PAYCHEX OF NEW YORK LLC            | 302.88   |
| 05/07/2019                              | GEN  | 64516 | NEOPOST                                     | U S POSTAL SERVICE NEOPOST POSTAGE | 1,500.00 |

GEN TOTALS:

|                            |           |
|----------------------------|-----------|
| Total of 14 Checks:        | 15,767.88 |
| Less 2 Void Checks:        | 0.00      |
| Total of 12 Disbursements: | 15,767.88 |

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|   |           |
|---|-----------|
| Total for fund 101 GENERAL FUND                 | 2,355.63  |
| Total for fund 206 Fire Fund                    | 4,349.60  |
| Total for fund 208 Park Fund                    | 2,476.63  |
| Total for fund 249 Building Fund                | 329.90    |
| Total for fund 280 Historic District Commission | 311.09    |
| Total for fund 408 Land Preservation Fund       | 552.29    |
| Total for fund 701 Trust & Agency Fund          | 5,392.74  |
| TOTAL - ALL FUNDS                               | 15,767.88 |

05/07/2019 03:36 PM  
User: SHOWELL  
DB: Oakland Township

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF OAKLAND  
CHECK DATE FROM 05/07/2019 - 05/07/2019

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| Check Date             | Bank | Check # | Payee                      | Description                          | Account | Dept | Amount        |
|------------------------|------|---------|----------------------------|--------------------------------------|---------|------|---------------|
| Fund: 101 GENERAL FUND |      |         |                            |                                      |         |      |               |
| 05/07/2019             | GEN  | 64503   | AT&T U-VERSE               | Utilities -Cider Mill                | 920.005 | 265  | 77.96         |
| 05/07/2019             | GEN  | 64504*  | COMCAST                    | Utilities                            | 920.000 | 265  | 164.85        |
| 05/07/2019             | GEN  | 64505*  | CONSUMERS ENERGY           | Utilities -Cider Mill                | 920.005 | 265  | 459.81        |
| 05/07/2019             | GEN  | 64507*# | FLAGSTAR BANK              | Postage                              | 726.010 | 101  | 7.35          |
|                        |      |         |                            | STATE OF TWP - BOARD PRESENTATION    | 956.004 | 101  | 27.46         |
|                        |      |         |                            | CHECK GEN 64507 TOTAL FOR FUND 101:  |         |      | <u>34.81</u>  |
| 05/07/2019             | GEN  | 64510*# | HOME DEPOT CREDIT SERVICES | Bldg. Maint/Repairs                  | 820.000 | 265  | 20.82         |
|                        |      |         |                            | Bldg. Maint/Repairs                  | 820.000 | 265  | 94.50         |
|                        |      |         |                            | CHECK GEN 64510 TOTAL FOR FUND 101:  |         |      | <u>115.32</u> |
| 05/07/2019             | GEN  | 64515   | PAYCHEX OF NEW YORK LLC    | PAYROLL DATED: 5/3/19                | 803.000 | 215  | 302.88        |
| 05/07/2019             | GEN  | 64516*# | U S POSTAL SERVICE NEOPOST | POSTAGE Postage                      | 726.010 | 101  | 1,200.00      |
|                        |      |         |                            | Total for fund 101 GENERAL FUND      |         |      | 2,355.63      |
| Fund: 206 Fire Fund    |      |         |                            |                                      |         |      |               |
| 05/07/2019             | GEN  | 64504*  | COMCAST                    | Utilities                            | 920.000 | 265  | 104.85        |
| 05/07/2019             | GEN  | 64505*  | CONSUMERS ENERGY           | Utilities FIRE DEPT                  | 920.000 | 265  | 519.28        |
| 05/07/2019             | GEN  | 64507*# | FLAGSTAR BANK              | Postage                              | 726.010 | 336  | 75.92         |
|                        |      |         |                            | Medical Supplies                     | 740.010 | 336  | 375.18        |
|                        |      |         |                            | Vehicle Maintenance                  | 930.000 | 338  | 191.85        |
|                        |      |         |                            | Equip Maint                          | 930.010 | 338  | 63.54         |
|                        |      |         |                            | Fire Prevention CPR Classes          | 956.010 | 342  | 184.13        |
|                        |      |         |                            | Office Equip Purchase Capital Outlay | 980.336 | 901  | 1,000.00      |
|                        |      |         |                            | Office Equip Purchase Capital Outlay | 980.336 | 901  | 649.91        |

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| Check Date                             | Bank | Check # | Payee                      | Description                         | Account | Dept | Amount   |
|--|------|---------|----------------------------|-------------------------------------|---------|------|----------|
| Fund: 206 Fire Fund                    |      |         |                            |                                     |         |      |          |
|  |      |         |                            | Vehicle Purchase -Capital Outlay    | 981.338 | 901  | 949.00   |
|  |      |         |                            | CHECK GEN 64507 TOTAL FOR FUND 206: |         |      | 3,489.53 |
| 05/07/2019                             | GEN  | 64510*# | HOME DEPOT CREDIT SERVICES | Bldg. Maint/Repairs                 | 820.000 | 265  | 70.68    |
|  |      |         |                            | Vehicle Maintenance                 | 930.000 | 338  | 109.00   |
|  |      |         |                            | Equip Maint                         | 930.010 | 338  | 56.26    |
|  |      |         |                            | CHECK GEN 64510 TOTAL FOR FUND 206: |         |      | 235.94   |
|  |      |         |                            | Total for fund 206 Fire Fund        |         |      | 4,349.60 |
| Fund: 208 Park Fund                    |      |         |                            |                                     |         |      |          |
| 05/07/2019                             | GEN  | 64507*# | FLAGSTAR BANK              | MARSH VIEW PARK MAINTENANCE         | 930.011 | 755  | 100.00   |
|  |      |         |                            | BEAR CREEK NATURE PARK MAINTENANCE  | 930.013 | 755  | 636.72   |
|  |      |         |                            | Postage                             | 726.010 | 756  | 6.85     |
|  |      |         |                            | Operating Supplies                  | 740.000 | 756  | 12.98    |
|  |      |         |                            | Communications - Cell Phones        | 850.010 | 756  | 210.00   |
|  |      |         |                            | Communications - Cell Phones        | 850.010 | 756  | 0.99     |
|  |      |         |                            | Park Programs                       | 880.080 | 756  | 150.31   |
|  |      |         |                            | Vehicle Maint.                      | 930.000 | 756  | 42.16    |
|  |      |         |                            | Vehicle Maint.                      | 930.000 | 756  | 17.48    |
|  |      |         |                            | Park Property Equipment Purchase    | 980.755 | 901  | 999.14   |
|  |      |         |                            | CHECK GEN 64507 TOTAL FOR FUND 208: |         |      | 2,176.63 |
| 05/07/2019                             | GEN  | 64516*# | U S POSTAL SERVICE NEOPOST | POSTAGE Postage                     | 726.010 | 756  | 300.00   |
|  |      |         |                            | Total for fund 208 Park Fund        |         |      | 2,476.63 |
| Fund: 249 Building Fund                |      |         |                            |                                     |         |      |          |
| 05/07/2019                             | GEN  | 64507*# | FLAGSTAR BANK              | Training                            | 863.000 | 371  | 240.00   |
|  |      |         |                            | Equip/Vehicle Maintenance Bldg Dept | 930.000 | 371  | 89.90    |
|  |      |         |                            | CHECK GEN 64507 TOTAL FOR FUND 249: |         |      | 329.90   |
|  |      |         |                            | Total for fund 249 Building Fund    |         |      | 329.90   |
| Fund: 280 Historic District Commission |      |         |                            |                                     |         |      |          |
| 05/07/2019                             | GEN  | 64505*  | CONSUMERS ENERGY           | Utilities                           | 920.000 | 265  | 77.13    |

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| Check Date                             | Bank | Check # | Payee | Description                                     | Account | Dept | Amount    |
|--|------|---------|-------|---|---------|------|-----------|
| Fund: 280 Historic District Commission |      |         |       | Utilities                                       | 920.000 | 265  | 50.95     |
|  |      |         |       | CHECK GEN 64505 TOTAL FOR FUND 280:             |         |      | 128.08    |
|  |      |         |       | Operating Supplies                              | 740.000 | 803  | 7.01      |
|  |      |         |       | COMMUNITY AWARENESS PROGRAMS                    | 818.040 | 803  | 140.00    |
|  |      |         |       | PAINT CREEK CIDER MILL SIGNAGE                  | 975.050 | 901  | 36.00     |
|  |      |         |       | CHECK GEN 64507 TOTAL FOR FUND 280:             |         |      | 183.01    |
|  |      |         |       | Total for fund 280 Historic District Commission |         |      | 311.09    |
| Fund: 408 Land Preservation Fund       |      |         |       | WATERSHED RIDGE PARK MAINT                      | 930.030 | 755  | 44.50     |
|  |      |         |       | Conferences/Seminars                            | 862.000 | 756  | 200.00    |
|  |      |         |       | Land Preservation Programs                      | 881.000 | 756  | 287.79    |
|  |      |         |       | Dues/Subscriptions                              | 956.010 | 756  | 20.00     |
|  |      |         |       | CHECK GEN 64507 TOTAL FOR FUND 408:             |         |      | 552.29    |
|  |      |         |       | Total for fund 408 Land Preservation Fund       |         |      | 552.29    |
| Fund: 701 Trust & Agency Fund          |      |         |       | Due to Internal Revenue Service                 | 229.010 | 000  | 108.11    |
|  |      |         |       | ICMA IRA W/H - PLAN# 705573 DATED               | 231.020 | 000  | 751.00    |
|  |      |         |       | DEF COMP W/H TWP XX/XX/XXXX PLAN# 301363        | 231.000 | 000  | 4,002.13  |
|  |      |         |       | DUE TO MI STATE DISBURSE UNIT-CHILD SUPP        | 231.050 | 000  | 231.50    |
|  |      |         |       | DUE TO LOCAL#4918 OTFF UNION                    | 231.055 | 000  | 300.00    |
|  |      |         |       | Total for fund 701 Trust & Agency Fund          |         |      | 5,392.74  |
| TOTAL - ALL FUNDS                      |      |         |       |   |         |      | 15,767.88 |

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

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| Check Date                              | Bank | Check | Vendor     | Vendor Name                         | Amount   |
|---|------|-------|------------|-------------------------------------|----------|
| Bank GEN General Disbursements (Pooled) |      |       |            |                                     |          |
| 05/08/2019                              | GEN  | 64467 | ROLAND     | ALEXANDRIA ROLAND                   | 113.16   |
| 05/08/2019                              | GEN  | 64468 | C&G        | C&G NEWSPAPERS                      | 287.20   |
| 05/08/2019                              | GEN  | 64469 | DESIGN&QUA | DESIGN & QUALITY ELECTRIC INC       | 1,200.00 |
| 05/08/2019                              | GEN  | 64470 | FORESTRY   | FORESTRY SUPPLIERS, INC             | 227.15   |
| 05/08/2019                              | GEN  | 64471 | GENESEEPK  | GENESEE COUNTY PARKS                | 500.00   |
| 05/08/2019                              | GEN  | 64472 | GOODISON G | GOODISON GARAGE                     | 18.00    |
| 05/08/2019                              | GEN  | 64473 | HUNT SIGN  | HUNT SIGN CO LTD                    | 996.17   |
| 05/08/2019                              | GEN  | 64474 | KLIFFEL IN | INGRID KLIFFEL                      | 355.35   |
| 05/08/2019                              | GEN  | 64475 | KENNEDY PR | KENNEDY PRINTING SOLUTIONS          | 4,179.00 |
| 05/08/2019                              | GEN  | 64476 | STEPHENSON | LARRY STEPHENSON                    | 3,000.00 |
| 05/08/2019                              | GEN  | 64477 | STRENG     | MALISSA STRENG                      | 7.48     |
| 05/08/2019                              | GEN  | 64478 | MANNIK     | MANNIK SMITH GROUP                  | 181.25   |
| 05/08/2019                              | GEN  | 64479 | JENKINS    | MARTHA JENKINS                      | 225.00   |
| 05/08/2019                              | GEN  | 64480 | MFASCO     | MFASCO HEALTH & SAFETY              | 132.53   |
| 05/08/2019                              | GEN  | 64481 | OC P&R     | OAKLAND CO PARKS & RECREATION       | 1,095.00 |
| 05/08/2019                              | GEN  | 64482 | OC TREASUR | OAKLAND CO TREASURER                | 12.00    |
| 05/08/2019                              | GEN  | 64483 | OFF DEPOT  | OFFICE DEPOT                        | 155.92   |
| 05/08/2019                              | GEN  | 64484 | ORION STON | ORION STONE DEPOT                   | 2,579.00 |
| 05/08/2019                              | GEN  | 64485 | OUR GLOBAL | OUR GLOBAL KIDS                     | 400.00   |
| 05/08/2019                              | GEN  | 64486 | PADDLE     | PADDLESPORTS WAREHOUSE, INC.        | 2,246.10 |
| 05/08/2019                              | GEN  | 64487 | PAINT CRK  | PAINT CREEK TRAILWAYS COMMISSION    | 9,503.45 |
| 05/08/2019                              | GEN  | 64488 | PAWGRAPHIC | PAW GRAPHICS GROUP                  | 170.00   |
| 05/08/2019                              | GEN  | 64489 | PIONEERATH | PIONEER MANUFACTURING COMPANY       | 2,056.74 |
| 05/08/2019                              | GEN  | 64490 | ROCH COMM  | ROCHESTER COMMUNITY SCHOOLS         | 3,220.00 |
| 05/08/2019                              | GEN  | 64491 | ROMEO PART | ROMEO PARTY RENTAL                  | 821.50   |
| 05/08/2019                              | GEN  | 64492 | ROMEO PART | ROMEO PARTY RENTAL                  | 40.00    |
| 05/08/2019                              | GEN  | 64493 | JOHNSON, R | ROSATI,SCHULTZ,JOPPICH&AMTSBUECHLER | 2,936.20 |
| 05/08/2019                              | GEN  | 64494 | SHERMAN PU | SHERMAN PUBLICATIONS INC            | 14.00    |
| 05/08/2019                              | GEN  | 64495 | SITEONE    | SITEONE LANDSCAPE SUPPLY, LLC       | 472.19   |
| 05/08/2019                              | GEN  | 64496 | ST. JOHN   | ST. JOHN PROVIDENCE                 | 326.00   |
| 05/08/2019                              | GEN  | 64497 | STUDIO1234 | STUDIO 1234                         | 525.00   |
| 05/08/2019                              | GEN  | 64498 | T.S.MOYER  | T.S. MOYER/SBL CO                   | 1,000.00 |
| 05/08/2019                              | GEN  | 64499 | DAVEY TREE | THE DAVEY TREE EXPERT CO            | 375.00   |
| 05/08/2019                              | GEN  | 64500 | THUMBALARM | THUMB ALARM SYSTEMS, INC.           | 165.00   |
| 05/08/2019                              | GEN  | 64501 | TURNER SEP | TURNER SANITATION                   | 1,052.00 |
| 05/08/2019                              | GEN  | 64502 | UNIV OFFIC | UTEC                                | 397.71   |

GEN TOTALS:

|                            |           |
|----------------------------|-----------|
| Total of 36 Checks:        | 40,985.10 |
| Less 0 Void Checks:        | 0.00      |
| Total of 36 Disbursements: | 40,985.10 |

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|   |           |
|---|-----------|
| Total for fund 208 Park Fund                    | 35,839.53 |
| Total for fund 280 Historic District Commission | 30.00     |
| Total for fund 408 Land Preservation Fund       | 5,115.57  |
| TOTAL - ALL FUNDS                               | 40,985.10 |



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| Check Date          | Bank | Check # | Payee                         | Description                            | Account | Dept | Amount          |
|---------------------|------|---------|-------------------------------|--|---------|------|-----------------|
| Fund: 208 Park Fund |      |         |                               |  |         |      |                 |
| 05/08/2019          | GEN  | 64468   | C&G NEWSPAPERS                | Printing/Publishing - Parks Dept       | 900.000 | 756  | 287.20          |
| 05/08/2019          | GEN  | 64469#  | DESIGN & QUALITY ELECTRIC INC | Bldg Maint/Repairs                     | 930.000 | 265  | 600.00          |
|                     |      |         |                               | PARK DEPT OFFICE BLDG IMPROVEMENTS     | 975.265 | 901  | 600.00          |
|                     |      |         |                               | CHECK GEN 64469 TOTAL FOR FUND 208:    |         |      | <u>1,200.00</u> |
| 05/08/2019          | GEN  | 64471*  | GENESEE COUNTY PARKS          | Conferences/Seminars                   | 862.000 | 756  | 100.00          |
| 05/08/2019          | GEN  | 64473   | HUNT SIGN CO LTD              | Operating Supplies                     | 740.000 | 756  | 996.17          |
| 05/08/2019          | GEN  | 64474   | INGRID KLIFFEL                | Recording Secretary Parks & Recreation | 702.020 | 756  | 355.35          |
| 05/08/2019          | GEN  | 64475*  | KENNEDY PRINTING SOLUTIONS    | Printing/Publishing - Parks Dept       | 900.000 | 756  | 3,208.34        |
|                     |      |         |                               | Printing/Publishing - Parks Dept       | 900.000 | 756  | 679.00          |
|                     |      |         |                               | CHECK GEN 64475 TOTAL FOR FUND 208:    |         |      | <u>3,887.34</u> |
| 05/08/2019          | GEN  | 64476   | LARRY STEPHENSON              | Park Programs                          | 880.080 | 756  | 3,000.00        |
| 05/08/2019          | GEN  | 64477   | MALISSA STRENG                | Mileage                                | 860.000 | 756  | 7.48            |
| 05/08/2019          | GEN  | 64478   | MANNIK SMITH GROUP            | DEVELOPMENT PROFESSIONAL SERVICES      | 805.010 | 756  | 181.25          |
| 05/08/2019          | GEN  | 64479   | MARTHA JENKINS                | PARK PROGRAMS LEADERS/INSTRUCTORS      | 805.020 | 756  | 225.00          |
| 05/08/2019          | GEN  | 64480   | MFASCO HEALTH & SAFETY        | Operating Supplies                     | 740.000 | 756  | 88.76           |
|                     |      |         |                               | Operating Supplies                     | 740.000 | 756  | 43.77           |
|                     |      |         |                               | CHECK GEN 64480 TOTAL FOR FUND 208:    |         |      | <u>132.53</u>   |
| 05/08/2019          | GEN  | 64482   | OAKLAND CO TREASURER          | MARSH VIEW PARK MAINTENANCE            | 930.011 | 755  | 12.00           |
| 05/08/2019          | GEN  | 64483*  | OFFICE DEPOT                  | Office Supplies                        | 726.000 | 756  | 45.57           |
|                     |      |         |                               | Office Supplies                        | 726.000 | 756  | 38.17           |
|                     |      |         |                               | Office Supplies                        | 726.000 | 756  | 48.78           |
|                     |      |         |                               | CHECK GEN 64483 TOTAL FOR FUND 208:    |         |      | <u>132.52</u>   |

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| Check Date          | Bank | Check # | Payee                                  | Description                         | Account | Dept | Amount          |
|---------------------|------|---------|--|-------------------------------------|---------|------|-----------------|
| Fund: 208 Park Fund |      |         |  |                                     |         |      |                 |
| 05/08/2019          | GEN  | 64484   | ORION STONE DEPOT                      | BEAR CREEK NATURE PARK MAINTENANCE  | 930.013 | 755  | 330.00          |
|                     |      |         |  | BEAR CREEK NATURE PARK MAINTENANCE  | 930.013 | 755  | 660.00          |
|                     |      |         |  | BEAR CREEK NATURE PARK MAINTENANCE  | 930.013 | 755  | 638.00          |
|                     |      |         |  | BEAR CREEK NATURE PARK MAINTENANCE  | 930.013 | 755  | 638.00          |
|                     |      |         |  | LOST LAKE NATURE PARK MAINT         | 930.018 | 755  | 313.00          |
|                     |      |         |  | CHECK GEN 64484 TOTAL FOR FUND 208: |         |      | <u>2,579.00</u> |
| 05/08/2019          | GEN  | 64485   | OUR GLOBAL KIDS                        | PARK PROGRAMS LEADERS/INSTRUCTORS   | 805.020 | 756  | 400.00          |
| 05/08/2019          | GEN  | 64486   | PADDLESPTS WAREHOUSE, INC.             | Park Property Equipment Purchase    | 980.755 | 901  | 2,246.10        |
| 05/08/2019          | GEN  | 64487   | PAINT CREEK TRAILWAYS COMMISSION       | PROF SERVICES FOR PAINT CREEK TRAIL | 805.050 | 756  | 2,802.75        |
|                     |      |         |  | PROF SERVICES FOR PAINT CREEK TRAIL | 805.050 | 756  | 6,700.70        |
|                     |      |         |  | CHECK GEN 64487 TOTAL FOR FUND 208: |         |      | <u>9,503.45</u> |
| 05/08/2019          | GEN  | 64488   | PAW GRAPHICS GROUP                     | Printing/Publishing - Parks Dept    | 900.000 | 756  | 170.00          |
| 05/08/2019          | GEN  | 64489#  | PIONEER MANUFACTURING COMPANY          | MARSH VIEW PARK MAINTENANCE         | 930.011 | 755  | 1,850.74        |
|                     |      |         |  | Operating Supplies                  | 740.000 | 756  | 206.00          |
|                     |      |         |  | CHECK GEN 64489 TOTAL FOR FUND 208: |         |      | <u>2,056.74</u> |
| 05/08/2019          | GEN  | 64490   | ROCHESTER COMMUNITY SCHOOLS            | Printing/Publishing - Parks Dept    | 900.000 | 756  | 1,500.00        |
|                     |      |         |  | Printing/Publishing - Parks Dept    | 900.000 | 756  | 1,720.00        |
|                     |      |         |  | CHECK GEN 64490 TOTAL FOR FUND 208: |         |      | <u>3,220.00</u> |
| 05/08/2019          | GEN  | 64491   | ROMEO PARTY RENTAL                     | BEAR CREEK NATURE PARK MAINTENANCE  | 930.013 | 755  | 821.50          |
| 05/08/2019          | GEN  | 64492   | ROMEO PARTY RENTAL                     | BEAR CREEK NATURE PARK MAINTENANCE  | 930.013 | 755  | 40.00           |
| 05/08/2019          | GEN  | 64493*  | ROSATI, SCHULTZ, JOPPICH&AMTSBUECHLE R | Legal Professional Services         | 804.000 | 756  | 625.00          |

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| Check Date                             | Bank | Check # | Payee                         | Description                                     | Account | Dept | Amount    |
|--|------|---------|-------------------------------|---|---------|------|-----------|
| Fund: 208 Park Fund                    |      |         |                               |   |         |      |           |
| 05/08/2019                             | GEN  | 64494   | SHERMAN PUBLICATIONS INC      | Printing/Publishing - Parks Dept                | 900.000 | 756  | 14.00     |
| 05/08/2019                             | GEN  | 64495   | SITEONE LANDSCAPE SUPPLY, LLC | MARSH VIEW PARK MAINTENANCE                     | 930.011 | 755  | 238.06    |
|  |      |         |                               | MARSH VIEW PARK MAINTENANCE                     | 930.011 | 755  | 234.13    |
|  |      |         |                               | CHECK GEN 64495 TOTAL FOR FUND 208:             |         |      | 472.19    |
| 05/08/2019                             | GEN  | 64496*  | ST. JOHN PROVIDENCE           | Misc Expenses                                   | 956.000 | 756  | 70.00     |
| 05/08/2019                             | GEN  | 64497   | STUDIO 1234                   | COMMUNCIATIONS PROF SERVICES                    | 805.030 | 756  | 525.00    |
| 05/08/2019                             | GEN  | 64498   | T.S. MOYER/SBL CO             | Park Programs                                   | 880.080 | 756  | 1,000.00  |
| 05/08/2019                             | GEN  | 64499   | THE DAVEY TREE EXPERT CO      | MARSH VIEW PARK MAINTENANCE                     | 930.011 | 755  | 375.00    |
| 27 05/08/2019                          | GEN  | 64501*# | TURNER SANITATION             | MARSH VIEW PARK MAINTENANCE                     | 930.011 | 755  | 330.00    |
|  |      |         |                               | BEAR CREEK NATURE PARK MAINTENANCE              | 930.013 | 755  | 240.00    |
|  |      |         |                               | GALLAGHER CREEK PARK MAINT                      | 930.016 | 755  | 87.00     |
|  |      |         |                               | CRANBERRY LAKE PARK MAINTENANCE                 | 930.017 | 755  | 30.00     |
|  |      |         |                               | LOST LAKE NATURE PARK MAINT                     | 930.018 | 755  | 120.00    |
|  |      |         |                               | CHECK GEN 64501 TOTAL FOR FUND 208:             |         |      | 807.00    |
| 05/08/2019                             | GEN  | 64502   | UTEC                          | Office Equip. Maint.                            | 930.010 | 756  | 378.85    |
|  |      |         |                               | Office Equip. Maint.                            | 930.010 | 756  | 18.86     |
|  |      |         |                               | CHECK GEN 64502 TOTAL FOR FUND 208:             |         |      | 397.71    |
|  |      |         |                               | Total for fund 208 Park Fund                    |         |      | 35,839.53 |
| Fund: 280 Historic District Commission |      |         |                               |   |         |      |           |
| 05/08/2019                             | GEN  | 64501*# | TURNER SANITATION             | Historic Property Maint/CLF                     | 930.050 | 265  | 30.00     |
|  |      |         |                               | Total for fund 280 Historic District Commission |         |      | 30.00     |
| Fund: 408 Land Preservation Fund       |      |         |                               |   |         |      |           |
| 05/08/2019                             | GEN  | 64467   | ALEXANDRIA ROLAND             | Mileage   | 860.000 | 756  | 30.16     |
|  |      |         |                               | Conferences/Seminars                            | 862.000 | 756  | 75.00     |

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| Check Date                       | Bank | Check # | Payee                                    | Description                               | Account | Dept | Amount        |
|----------------------------------|------|---------|--|---|---------|------|---------------|
| Fund: 408 Land Preservation Fund |      |         |  |   |         |      |               |
|                                  |      |         |  | Misc Expenses                             | 956.000 | 756  | 8.00          |
|                                  |      |         |  | CHECK GEN 64467 TOTAL FOR FUND 408:       |         |      | <u>113.16</u> |
| 05/08/2019                       | GEN  | 64470   | FORESTRY SUPPLIERS, INC                  | Operating Supplies                        | 740.000 | 756  | 227.15        |
| 05/08/2019                       | GEN  | 64471*  | GENESEE COUNTY PARKS                     | Conferences/Seminars                      | 862.000 | 756  | 400.00        |
| 05/08/2019                       | GEN  | 64472   | GOODISON GARAGE                          | Vehicle Maintenance                       | 930.000 | 756  | 18.00         |
| 05/08/2019                       | GEN  | 64475*  | KENNEDY PRINTING SOLUTIONS               | Printing/Publishing                       | 900.000 | 756  | 291.66        |
| 05/08/2019                       | GEN  | 64481   | OAKLAND CO PARKS & RECREATION            | LAND STEWARDSHIP CONTRACTORS              | 805.040 | 756  | 1,095.00      |
| 05/08/2019                       | GEN  | 64483*  | OFFICE DEPOT                             | Office Supplies                           | 726.000 | 756  | 8.05          |
|                                  |      |         |  | Office Supplies                           | 726.000 | 756  | 6.74          |
|                                  |      |         |  | Office Supplies                           | 726.000 | 756  | 8.61          |
|                                  |      |         |  | CHECK GEN 64483 TOTAL FOR FUND 408:       |         |      | <u>23.40</u>  |
| 05/08/2019                       | GEN  | 64493*  | ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLE R | Legal Professional Services               | 804.000 | 756  | 2,311.20      |
| 05/08/2019                       | GEN  | 64496*  | ST. JOHN PROVIDENCE                      | Misc Expenses                             | 956.000 | 756  | 128.00        |
|                                  |      |         |  | Misc Expenses                             | 956.000 | 756  | 128.00        |
|                                  |      |         |  | CHECK GEN 64496 TOTAL FOR FUND 408:       |         |      | <u>256.00</u> |
| 05/08/2019                       | GEN  | 64500   | THUMB ALARM SYSTEMS, INC.                | DRAPER TWIN LAKE MAINTENANCE              | 930.010 | 755  | 165.00        |
| 05/08/2019                       | GEN  | 64501*# | TURNER SANITATION                        | DRAPER TWIN LAKE MAINTENANCE              | 930.010 | 755  | 120.00        |
|                                  |      |         |  | WATERSHED RIDGE PARK MAINT                | 930.030 | 755  | 95.00         |
|                                  |      |         |  | CHECK GEN 64501 TOTAL FOR FUND 408:       |         |      | <u>215.00</u> |
|                                  |      |         |  | Total for fund 408 Land Preservation Fund |         |      | 5,115.57      |
|                                  |      |         | TOTAL - ALL FUNDS                        |   |         |      | 40,985.10     |

05/03/2019 12:21 PM  
User: SHOWELL  
DB: Oakland Township

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF OAKLAND  
CHECK DATE FROM 05/08/2019 - 05/08/2019

| Check Date  | Bank | Check # | Payee | Description | Account | Dept | Amount |
|---|------|---------|-------|-------------|---------|------|--------|
| <hr/>   |      |         |       |             |         |      |        |
| '*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND        |      |         |       |             |         |      |        |
| '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT |      |         |       |             |         |      |        |

| Check Date                                  | Bank | Check | Vendor     | Vendor Name                         | Amount     |
|---|------|-------|------------|-------------------------------------|------------|
| Bank GEN General Disbursements (Pooled)     |      |       |            |                                     |            |
| 05/14/2019                                  | GEN  | 64517 | ABELL      | ABELL PEST CONTROL, INC.            | 445.56     |
| 05/14/2019                                  | GEN  | 64518 | ADVANCED L | ADVANCED LIGHTING & SOUND           | 1,831.00   |
| 05/14/2019                                  | GEN  | 64519 | APOLLOFIRE | APOLLO FIRE EQUIPMENT               | 2,494.21   |
| 05/14/2019                                  | GEN  | 64520 | ASTI       | APPLIED SCIENCE & TECHNOLOGY INC    | 2,271.66   |
| 05/14/2019                                  | GEN  | 64521 | ARROW      | ARROW INTERNATIONAL, INC.           | 315.78     |
| 05/14/2019                                  | GEN  | 64522 | BATTERY G  | BATTERY GIANT                       | 32.85      |
| 05/14/2019                                  | GEN  | 64523 | BS&A       | BS&A SOFTWARE                       | 3,300.00   |
| 05/14/2019                                  | GEN  | 64524 | C&G        | C&G NEWSPAPERS                      | 661.44     |
| 05/14/2019                                  | GEN  | 64525 | CANON      | CANON SOLUTIONS AMERICA, INC        | 405.86     |
| 05/14/2019                                  | GEN  | 64526 | NEUBECK    | CARI NEUBECK                        | 49.33      |
| 05/14/2019                                  | GEN  | 64527 | CINTAS     | CINTAS CORPORATION #354             | 138.44     |
| 05/14/2019                                  | GEN  | 64528 | ROCH HILLS | CITY OF ROCHESTER HILLS TREASURER   | 941.80     |
| 05/14/2019                                  | GEN  | 64529 | LEGACY     | COMMUNITY FOUNDATION OF GREATER     | 600.00     |
| 05/14/2019                                  | GEN  | 64530 | COMM MEDIA | COMMUNITY MEDIA NETWORK             | 3,025.00   |
| 05/14/2019                                  | GEN  | 64531 | DILLMAN    | DILLMAN & UPTON                     | 62.39      |
| 05/14/2019                                  | GEN  | 64532 | MENDE D    | DONALD A. MENDE                     | 5,715.00   |
| 05/14/2019                                  | GEN  | 64533 | DTE ENERGY | DTE ENERGY                          | 1,989.52   |
| 05/14/2019                                  | GEN  | 64534 | DTE STLGTS | DTE ENERGY                          | 399.43     |
| 05/14/2019                                  | GEN  | 64535 | EASTMAN    | EASTMAN FIRE PROTECTION INC         | 122.90     |
| 05/14/2019                                  | GEN  | 64536 | EMERG MP   | EMERGENCY MEDICAL PRODUCTS INC      | 695.18     |
| 05/14/2019                                  | GEN  | 64537 | FEDEX      | FEDEX                               | 78.36      |
| 05/14/2019                                  | GEN  | 64538 | FIRE SAVVY | FIRE SAVVY CONSULTANTS              | 1,100.00   |
| 05/14/2019                                  | GEN  | 64539 | FIRSTDUE   | FIRST DUE FIRE SUPPLY               | 1,024.60   |
| 05/14/2019                                  | GEN  | 64540 | BLDG BONDS | FLAVIU FORGACIU                     | 1,000.00   |
| 05/14/2019                                  | GEN  | 64541 | GFS        | GFS GORDON FOOD SERVICE, INC        | 91.19      |
| 05/14/2019                                  | GEN  | 64542 | GLEN MORNI | GLEN MORNINGSTAR, JR                | 430.00     |
| 05/14/2019                                  | GEN  | 64543 | BALL GREG  | GREG BALL                           | 296.48     |
| 05/14/2019                                  | GEN  | 64544 | HOMEDEPOT  | HOME DEPOT CREDIT SERVICES          | 1,093.68   |
| 05/14/2019                                  | GEN  | 64545 | BLDG BONDS | HOMES BY HANNAH II LLC              | 1,000.00   |
| 05/14/2019                                  | GEN  | 64546 | ICCA       | ICCA                                | 8,409.81   |
| 05/14/2019                                  | GEN  | 64547 | J&B MEDICA | J & B MEDICAL SUPPLY, INC           | 3,179.33   |
| 05/14/2019                                  | GEN  | 64548 | PARROTT J  | JAMES PARROTT                       | 3,983.00   |
| 05/14/2019                                  | GEN  | 64549 | SMITHER    | JAMES SMITHER                       | 4,934.20   |
| 05/14/2019                                  | GEN  | 64550 | KENNEDY PR | KENNEDY PRINTING SOLUTIONS          | 499.00     |
| 05/14/2019                                  | GEN  | 64551 | KYLE BLDRS | KYLE BUILDERS INC                   | 500.00     |
| 05/14/2019                                  | GEN  | 64552 | BLDG BONDS | LASSALE HOMES OF MBS, LLC           | 500.00     |
| 05/14/2019                                  | GEN  | 64553 | MAIL FINAN | MAILFINANCE                         | 650.25     |
| 05/14/2019                                  | GEN  | 64554 | TOWN &     | MARTINIZING ROCHESTER HILLS         | 63.90      |
| 05/14/2019                                  | GEN  | 64555 | REFUND     | MELISSA MURAN                       | 125.00     |
| 05/14/2019                                  | GEN  | 64556 | M A PLAN   | MICHIGAN ASSOCIATION OF PLANNING    | 675.00     |
| 05/14/2019                                  | GEN  | 64557 | MICH HISTO | MICHIGAN HISTORY                    | 39.95      |
| 05/14/2019                                  | GEN  | 64558 | MJC OAK    | MJC OAKLAND HUNT LLC                | 1,000.00   |
| 05/14/2019                                  | GEN  | 64559 | NELCO      | NELCO SUPPLY CO                     | 649.60     |
| 05/14/2019                                  | GEN  | 64560 | NEOPOST IN | NEOPOST INC.                        | 42.78      |
| 05/14/2019                                  | GEN  | 64561 | O.C.W.R.C. | O.C.W.R.C.                          | 345.21     |
| 05/14/2019                                  | GEN  | 64562 | OC TREASUR | OAKLAND CO TREASURER                | 800.00     |
| 05/14/2019                                  | GEN  | 64563 | OC TREASUR | OAKLAND CO TREASURER                | 1,213.94   |
| 05/14/2019                                  | GEN  | 64564 | OC TREASUR | OAKLAND CO TREASURER                | 182,820.23 |
| 05/14/2019                                  | GEN  | 64565 | OFF DEPOT  | OFFICE DEPOT                        | 299.92     |
| 05/14/2019                                  | GEN  | 64566 | O P C      | OLDER PERSONS COMMISSION            | 12,757.05  |
| 05/14/2019                                  | GEN  | 64567 | ORKIN      | ORKIN                               | 279.65     |
| 05/14/2019                                  | GEN  | 64568 | PAINT CRK  | PAINT CREEK TRAILWAYS COMMISSION    | 198,242.40 |
| 05/14/2019                                  | GEN  | 64569 | FLYNN      | PAUL FLYNN                          | 300.00     |
| 05/14/2019                                  | GEN  | 64570 | PAYCHEX    | PAYCHEX OF NEW YORK LLC             | 228.32     |
| 05/14/2019                                  | GEN  | 64571 | PHYSIO     | PHYSIO-CONTROL, INC.                | 15,017.02  |
| 05/14/2019                                  | GEN  | 64572 | PRAXAIR    | PRAXAIR DISTRIBUTION, INC.          | 295.96     |
| 05/14/2019                                  | GEN  | 64573 | PSI        | PRINTING SYSTEMS INC                | 234.95     |
| 05/14/2019                                  | GEN  | 64574 | PEA        | PROFESSIONAL ENGINEERING ASSOCIATES | 6,060.00   |
| 05/14/2019                                  | GEN  | 64575 | PURFIED WA | PURIFIED WATER TO GO                | 47.70      |
| 05/14/2019                                  | GEN  | 64576 | PX2 AUTO   | PX2 AUTOMOTIVE                      | 215.02     |
| 05/14/2019                                  | GEN  | 64577 | WARUNEK R  | RANDY WARUNEK                       | 5,845.00   |
| 05/14/2019                                  | GEN  | 64578 | ROAD COMMI | ROAD COMMISSION FOR OAKLAND COUNTY  | 67.76      |
| 05/14/2019                                  | GEN  | 64579 | ROCH COMM  | ROCHESTER COMMUNITY SCHOOLS         | 215.00     |
| 05/14/2019                                  | GEN  | 64580 | ROCHELEVAT | ROCHESTER ELEVATOR                  | 120.00     |
| 05/14/2019                                  | GEN  | 64581 | BLDG BONDS | SALVATORE F LAGRASSO                | 1,000.00   |
| 05/14/2019                                  | GEN  | 64582 | SAMSON     | SAMSON STRAP LLC                    | 199.00     |
| 05/14/2019                                  | GEN  | 64583 | SHERWOOD   | SHERWOOD FOREST LANDSCAPING         | 2,802.00   |
| 05/14/2019                                  | GEN  | 64584 | STATE MI   | STATE OF MICHIGAN                   | 3,900.00   |
| 05/14/2019                                  | GEN  | 64585 | STATE MI   | STATE OF MICHIGAN                   | 10.00      |
| 05/14/2019                                  | GEN  | 64586 | ACCUMED    | THE ACCUMED GROUP                   | 1,619.86   |
| 05/14/2019                                  | GEN  | 64587 | BANKOFNY   | THE BANK OF NEW YORK MELLON TRUST   | 750.00     |
| 05/14/2019                                  | GEN  | 64588 | THEKELLY   | THE KELLY FIRM                      | 22,875.00  |
| 05/14/2019                                  | GEN  | 64589 | THEKELLY   | VOID                                | 0.00       |
| Void Reason: Created From Check Run Process |      |       |            |                                     |            |
| 05/14/2019                                  | GEN  | 64590 | BERGER     | TIM BERGER                          | 290.00     |
| 05/14/2019                                  | GEN  | 64591 | KATICH     | TOM KATICH                          | 2,333.16   |
| 05/14/2019                                  | GEN  | 64592 | WEX BANK   | WEX BANK                            | 2,348.07   |

05/09/2019 02:07 PM  
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CHECK REGISTER FOR CHARTER TOWNSHIP OF OAKLAND Page: 2/2  
CHECK DATE FROM 05/14/2019 - 05/14/2019

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|------------|------|-------|--------|-------------|--------|
|------------|------|-------|--------|-------------|--------|

GEN TOTALS:

|                            |                   |
|----------------------------|-------------------|
| Total of 76 Checks:        | 520,395.70        |
| Less 1 Void Checks:        | 0.00              |
| Total of 75 Disbursements: | <u>520,395.70</u> |

|   |            |
|---|------------|
| Total for fund 101 GENERAL FUND                 | 46,158.29  |
| Total for fund 206 Fire Fund                    | 31,984.92  |
| Total for fund 207 POLICE FUND                  | 180,952.15 |
| Total for fund 208 Park Fund                    | 199,096.52 |
| Total for fund 211 Trails Improvement Fund      | 6,060.00   |
| Total for fund 232 O P C Fund                   | 9,218.14   |
| Total for fund 249 Building Fund                | 27,657.90  |
| Total for fund 280 Historic District Commission | 5,226.99   |
| Total for fund 288 Transportation Fund - OPC    | 3,538.91   |
| Total for fund 408 Land Preservation Fund       | 1,774.81   |
| Total for fund 591 Water Fund                   | 5,087.50   |
| Total for fund 701 Trust & Agency Fund          | 800.00     |
| Total for fund 702 PLANNING ESCROW              | 2,839.57   |
| TOTAL - ALL FUNDS                               | 520,395.70 |



CHECK DATE FROM 05/14/2019 - 05/14/2019

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|   |            |
|---|------------|
| Total for fund 101 GENERAL FUND                 | 46,158.29  |
| Total for fund 206 Fire Fund                    | 31,984.92  |
| Total for fund 207 POLICE FUND                  | 180,952.15 |
| Total for fund 208 Park Fund                    | 199,096.52 |
| Total for fund 211 Trails Improvement Fund      | 6,060.00   |
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| Total for fund 408 Land Preservation Fund       | 1,774.81   |
| Total for fund 591 Water Fund                   | 5,087.50   |
| Total for fund 701 Trust & Agency Fund          | 800.00     |
| Total for fund 702 PLANNING ESCROW              | 2,839.57   |
| TOTAL - ALL FUNDS                               | 520,395.70 |

# Memo



**To:** Board of Trustees  
**From:** Jamie Moore, Interim Township Manager  
**Date:** May 10, 2019  
**Re:** Accept Donation

---

Recently the Township's Fire Department received a thank you card and a check in the amount of \$100. Under MCL 123.905, it is standard practice for the Board to accept any gift or donation of personal property.

**THE CHARTER TOWNSHIP OF OAKLAND  
RESOLUTION TO AUTHORIZE OAKLAND COUNTY  
TO SHARE OAKLAND TOWNSHIP'S GIS DATA  
WITH OTHER GOVERNMENTAL AGENCIES**

**RESOLUTION 19-06**

At a regular meeting of the Board of Trustees for the Charter Township of Oakland,  
Oakland County, Michigan held on the 14<sup>th</sup> day of May, 2019.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**WHEREAS**, sharing data with other regional and governmental agencies improves the ability to coordinate with such agencies during emergency situations, understand the criticality of a municipality's assets, coordinate construction and other maintenance activities, as well as participate in comprehensive approaches to utility asset management; and

**WHEREAS**, the County of Oakland has participated, and continues to participate, in numerous data-sharing agreements with state and federal agencies, including the Michigan Department of Environmental Quality and the United States Environmental Protection Agency; and

**WHEREAS**, the Township of Oakland believes it would benefit from such data sharing through financial savings, improved asset management procedures and improved levels of service; and

**WHEREAS**, the Township of Oakland, in the interest of convenience and efficiency, desires the County to include the Township's infrastructure assets in the County's data-sharing program by granting data-sharing authorization to the County.

**BE IT FURTHER RESOLVED**, that an executed copy of said resolution by the Clerk shall be forwarded to the Oakland County Water Resources Commissioner, located at One Public Works Drive, Waterford, Michigan 48328 to the attention of the Senior Attorney.

STATE OF MICHIGAN )  
 )ss  
COUNTY OF OAKLAND )

I further certify that notice of the meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

36



**CHARTER TOWNSHIP OF OAKLAND**

**BOARD OF TRUSTEES**

**RESOLUTION 19-07**

**AUTHORIZING WEST NILE VIRUS FUND EXPENSE REIMBURSEMENT**

*WHEREAS*, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

*WHEREAS*, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures, and larvicide for catch basins/retention ponds and distribution to homeowners; and

*WHEREAS*, The Charter Township of Oakland, Oakland County, Michigan has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE, BE IT RESOLVED, that this Township Board authorizes and directs its Assistant Township Manager, Jamie Moore, as agent for the Charter Township of Oakland, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

Motion By:

Supported By:

Yeas:

Nays:

Absent:

Abstain:

I, Karen Reilly, the Township Clerk, do hereby certify that the foregoing is a complete and true copy of a resolution, the original of which is on file in my office, adopted by the Township Board of Trustees at a regular meeting thereof held on May 14, 2019.

By: \_\_\_\_\_  
Karen Reilly, Clerk  
Charter Township of Oakland

## **EMPLOYMENT AGREEMENT** **TOWNSHIP SUPERINTENDENT**

THIS AGREEMENT is hereby entered into between the Charter Township of Oakland hereinafter referred to as "Township", and Adam Kline, hereinafter referred to as Township "Manager" or "Employee".

In consideration of the covenants herein contained, the parties agree as follows:

### **1. EMPLOYMENT AND DUTIES.**

- (a) The Township hereby agrees to employ Adam Kline as Township Superintendent (referred to herein as Township Manager or "Employee") to carry out the duties required of, as well as those that are customary for, a Township Superintendent pursuant to MCL 42.10 and all other applicable laws, as amended both now or in the future, of the State of Michigan, the Charter and Ordinances of the Township, including Ordinance 97, and, to perform the lawful duties and functions as the Township Board shall from time to time assign or direct and to perform such other duties and functions as the Township Board or its designee shall from time to time assign and direct.
- (b) Employee is expected to conduct the business of the Township in a professional manner. The scheduling of time of work at Township properties is expected to meet the needs of the Township, its businesses and inhabitants. The Employee will comply with the Code of Ethics of the International City/County Management Association and the guidelines of this Code. Within such duties, it is anticipated and expected that the Employee will perform functions and duties outside of the normal work hours at the Township; including, but not limited to, preparing and attending Township Board and other Township Boards and Commission(s) meetings, meetings with citizens or businesses of the Township or any and all other necessary duties of the Employee. While this agreement does not specify a minimum number of hours per week nor the specific hours the Manager must be present at Township Offices, it is anticipated and expected, at a minimum, the Employee will be available during the regular hours of the Township. It is recognized that the Township Manager must devote a significant amount of his time outside "normal office hours" to the business of the Township, and to that end the Township Manager's schedule of work each day and week shall vary in accordance with the work required to be performed. The Township Manager shall spend sufficient hours on site to perform his duties.



- (c) It is also understood that the Employee will be employed on an "at-will" status as Township Manager to perform the functions and duties specified in the Township Ordinances and State Statutes, as amended both now and in the future. It is understood that the Employee will serve at the pleasure of the Township Board, and shall be subject to removal by the Board with or without cause.
- (d) It is understood that this is the only document and understanding regarding the wages and conditions of employment. It is further understood that it may only take effect upon approval by a majority vote of the Township Board and that any changes shall only be effective upon like approval of the Board.

## 2. **TERMINATION AND SEVERANCE.**

This Employment Agreement shall continue in effect through Friday, June 10, 2022. In the event written notice is not given by either party thirty (30) days prior to the expiration date, this Agreement shall be extended on the same terms and conditions as herein provided for an additional period of one (1) year. Said agreement shall continue thereafter for a one (1) year period unless either party hereto gives thirty (30) days written notice to the other that the party does not wish to extend this Agreement. All terms are subject to the following:

- (a) Nothing contained herein shall limit, prevent or otherwise interfere with the right of the Township Board to terminate the services of the Employee at any time, for any reason, subject only to the provisions set forth in Paragraphs (c) below.
- (b) Nothing in this Agreement shall prevent, limit or otherwise interfere with the Employee's right to resign at any time from the position with the Township, subject only to the provisions set forth in Paragraph (d) below.
- (c) In the event the Employee is terminated without cause by the Board during such time that the Employee is willing to perform the duties of Township Superintendent, then, in that event, the Township agrees to pay the Employee a lump cash payment (severance payment) equal to three (3) months' salary.

Further, Employee's benefits shall continue for the applicable one to three-month severance period, unless full-time employment and/or physical presence in the Township is a requirement to continue said benefits, as set forth in the benefit contracts of the Township or any applicable law.



- (d) If the Employee is terminated for cause, a breach of this Agreement or because of a conviction for any illegal act involving the performance of the duties as Township Manager or a breach of duty to the Township, the Township shall have no obligation to pay the aggregate severance payment nor the benefits set forth above. Additionally, the Employee may be terminated without payment of severance or any other benefit if the termination is based on "just cause" or a failure to perform the terms or duties of this agreement.
- (e) In the event the Employee voluntarily resigns from the position with the Township, the Employee shall give the Township thirty (30) days' notice in advance of the effective date of the resignation, unless a different term is negotiated and agreed to in writing between the parties. The Employee would not be entitled to the benefits specified in paragraph (c) above in the event of a voluntary resignation.
- (f) Except as agreed and excluded herein, Employee agrees to remain in the exclusive employ of the Township and shall not become employed by any other employer, or become self-employed, unless specifically approved by vote of the Township Board. The term "employed" shall not include occasional teaching, service on boards or commissions, writing or speeches performed on Employee's time off, unless same is in conflict with performance of the Employee's duties. The Township agrees to exclude the Employee's limited work and service as a police officer and Employee's continued certification as same, as long as such work or activities are not within Oakland County and do not conflict or interfere with the duties as Township Manager or as otherwise stated herein.

3. **SALARY.**

- (a) The Township agrees to compensate the Employee at an annual rate of Ninety-Five Thousand (\$95,000) Dollars beginning on June 10, 2019. Said compensation shall be paid in installments at the same time as other Employees of the Township are paid. The Employee may receive increases as approved by the Township Board on an annual basis following a performance evaluation by the Township Board. The Employee may be evaluated at any time, but it is expected to occur after the initial six (6) and twelve (12) months of service and annually thereafter. Annual evaluations will occur at the same time as department directors. It is expected the Manager shall provide reasonable notice to the Board of Trustees of the Manager's evaluation date. The Township Board reserves the right to conduct a performance evaluation at any time.

- (b) It is within the Township Board's sole discretion to increase or decrease the base salary and/or other benefits of the Employee in such amounts and to such extent as the Township Board may determine. Further, it is within the Board's sole discretion to discipline or terminate the Employee at any time.

#### 4. GENERAL BENEFITS.

The Employee shall be entitled to all benefits enjoyed by non-union Employees of the Township. Such benefits include: holidays, health insurance, dental and disability insurance, sick leave, personal days and retirement. The accrual of any sick, vacation, personal or any other benefit will be limited to no more than thirty (30) days (accrued days of benefits). These benefits or any other benefit enjoyed by non-union Employees may be amended, restricted or eliminated upon the Township Board taking any action to amend, restrict or eliminate the benefit for non-union Employees of the Township. Furthermore, the Township reserves the right to modify, change or limit the Employee's benefits consistent with this agreement upon a significant change in circumstances.

#### 5. OTHER TERMS AND CONDITIONS.

- (a) Vacation: During the first year of employment, the Employee shall be entitled to fifteen (15) working days of vacation with additional days to be added on an annual basis as follows:

An additional five (5) days after completion of one (1) year of service, for a total of twenty (20) days;

Additional vacation days, if any, will be at the sole discretion and approval by majority vote of the Township Board.

The calculation for accrued benefits, if any, will begin on January 1 of each year of employment. Each year, the Employee will submit to the Township Board for approval within thirty (30) days of January 1<sup>st</sup> the total accrued vacation, sick, personal or other benefits the Employee has accumulated over the preceding 12-month period. Failure to submit for approval or denial of accrued benefits by the Township Board will constitute a waiver of said accrued benefits and payment of said benefits will be at the sole discretion of the Township Board. As set forth above, the Employee shall not receive accrued benefits greater than one week of salary (accrued benefits), regardless of length of service.

- (b) Retirement: The Township shall execute the necessary agreement allowing the Employee to enroll in the Township's deferred compensation plan. The Employee shall vest in the Township's deferred compensation plan as specified in the plan. The Township's contribution, if any, to the Employee's retirement plan shall be the same as all other non-union Employees, or as determined by the Township Board by majority vote.



- (c) Other Benefits: Township shall be responsible for the membership cost regarding annual dues to Management Associations on the national and state levels as well as any other dues to professional organizations which the Township Board approves as beneficial to the Township. Further, Township will be responsible for conference costs for such conferences which are provided for and approved in the Township budget. The Township will provide for the regular ICMA dues and professional development, activities, unless limited by vote of the Township Board. Out of state training and travel will be subject to and require pre-approval of the Township Board by majority vote. The Township acknowledges the Manager's current membership in the FBI Academy and agrees that continuing that membership is within the scope and intent of this section and agrees to pay or reimburse this membership fee. Any conference or other expenses related to this FBI Academy membership should be included in the budget for approval by the Township Board or submitted and separately approved by the Township Board on a case by case basis.
- (d) Vehicle Expense: The Township shall provide the Employee with a monthly cash vehicle allowance. The vehicle allowance shall be \$350 per month. The Employer shall withhold income taxes for this benefit and the benefit shall be included as part of the Employee's wages which shall be reported to the Employee on his annual W-2 form, but shall not be included when calculating the Employee's pension contribution or pension benefit.
- (e) Civic Club Memberships: The Township recognizes the desirability of representation in and before local civic and other organizations, and Employee is authorized to become a member of such local civic clubs or organizations, for which the Township shall pay all expenses upon approval of the Township Board. Membership shall be in non-discriminatory organizations only.
- (f) The Township Board shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with, or in conflict with, the provisions of this Agreement, the Township Charter or ordinances, or any other law, as amended both now and in the future.
- (g) Employee shall be entitled to all holidays officially observed by the Township.
- (h) The Employee shall use the job title "Township Manager", which shall have no effect on the duties herein nor the statutory duties and obligations as a Township Superintendent.

6. **PROVISIONS.**

- A. This Agreement constitutes the entire agreement between the parties hereto and replaces any previous understanding. This Agreement cannot be amended, altered, waived, or otherwise modified except by written agreement between the parties hereto. This Agreement, the Oakland Township Charter, Ordinances, rules and regulations promulgated by the Township, shall be the sole source of the Employee's rights and benefits as stated herein. Subject to the provisions herein, this Agreement is an "at will" employment agreement and nothing herein shall be construed to give either party rights outside of this Agreement, the Charter, ordinances, rules and regulations promulgated by the Township.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.
- C. This Agreement shall become effective as of June 10, 2019, and the terms and provisions thereof shall remain in full force and effect, pending written agreement upon a new, modified or amended contract between the parties.
- D. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, that provision, or any portion thereof, shall be deemed severable; however, the remainder of this Agreement shall not be affected, and shall remain in full force and effect.
- E. This Agreement shall be governed exclusively by the laws of the State of Michigan. Any dispute as to the terms of this Agreement and specifically as to the termination and severance provisions of this Agreement shall be resolved by binding arbitration under the rules and procedures of the American Arbitration Association, unless otherwise agreed to in writing by both parties. By agreement to this provision, both parties acknowledge the waiver of the right to file suit in any Court of competent jurisdiction and the right to trial by jury. This Agreement and any arbitration or dispute shall be resolved by application of the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties hereby have hereunto set their hands and seals this \_\_\_\_\_ day of May 2019.

IN THE PRESENCE OF:

\_\_\_\_\_  
\_\_\_\_\_

CHARTER TOWNSHIP OF OAKLAND

BY: \_\_\_\_\_  
\_\_\_\_\_

IN THE PRESENCE OF:

\_\_\_\_\_

EMPLOYEE

\_\_\_\_\_  
ADAM KLINE

# Memo



**To: Board of Trustees**  
**From: Jamie Moore, Interim Township Manager**  
**Date: May 10, 2019**  
**Re: Resolution to Approve Amended Sewage Disposal Rates and  
Resolution to Approve Water Supply Rates**

---

Attached is a letter from Tim Prince with the Water Resources Commission (WRC) and additional details on our water and sewage rates. The WRC's recommended rates are scheduled to be effective for flows on and after July 1, 2019.

Suggested motions:

To approve the Charter Township of Oakland Water Supply Rates Resolution as provided by the Water Resources Commission effective July 1, 2019.

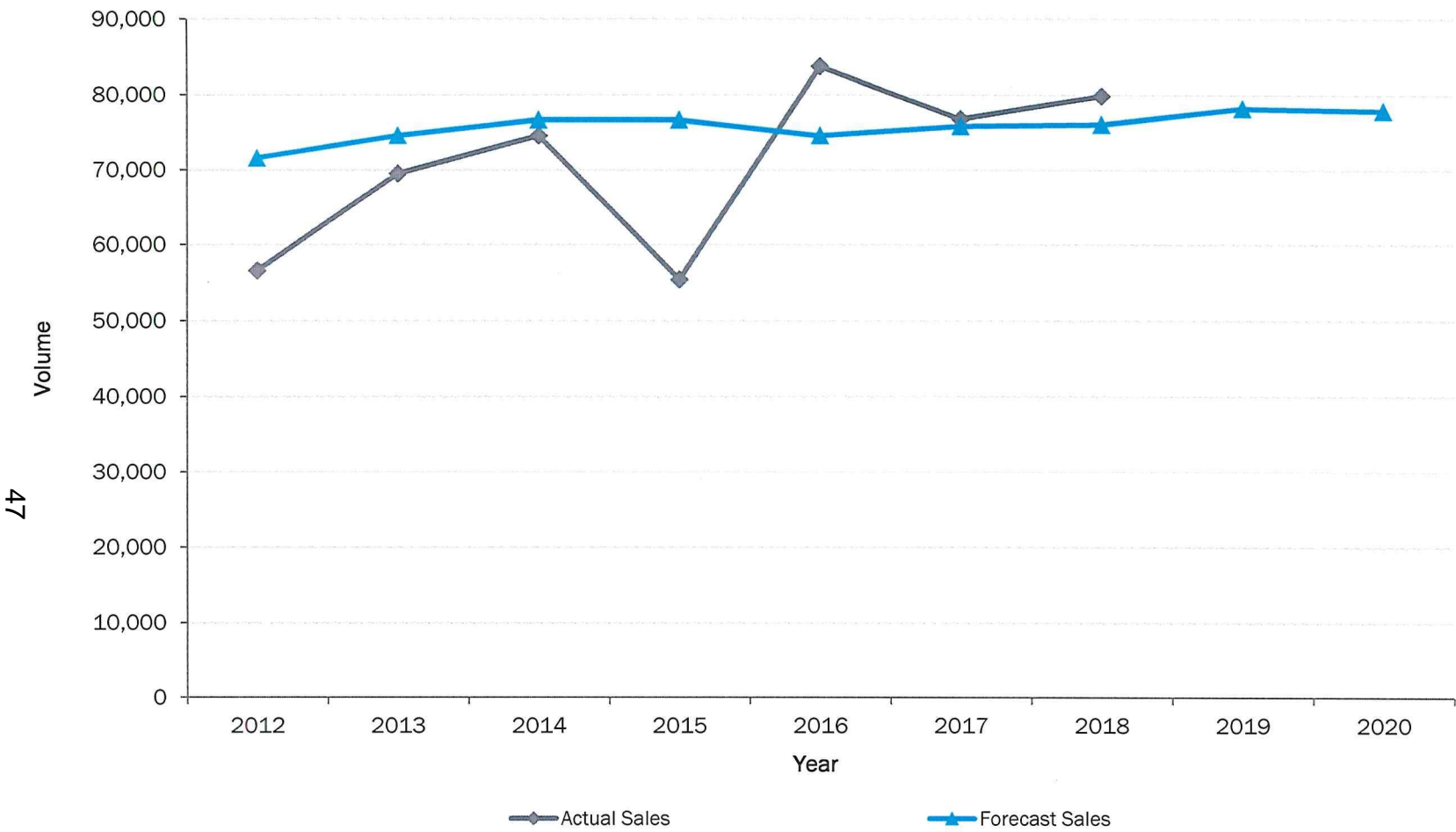
To approve the Charter Township of Oakland Amended Sewage Disposal Rates Resolution as provided by the Water Resources Commission effective July 1, 2019.



# Oakland Twp Well Water FY 2020

Flow Summary

January 1, 2019



# Oakland Twp Well Water

4/16/2019

57161

## Financial Summary

|                                   | 2018<br>Actual         | 2019<br>Budget         | 2020<br>Forecast       | Inc / (Dec)           | % Variance     |
|-----------------------------------|------------------------|------------------------|------------------------|-----------------------|----------------|
| <b><u>Operating Revenues</u></b>  |                        |                        |                        |                       |                |
| Operating Rate Revenue            | \$ 1,216,481.94        | \$ 1,138,920.00        | \$ 1,247,780.00        | \$ 108,860.00         | 9.6%           |
| Operating Non-Rate Revenue        | 212,555.78             | 256,260.00             | 245,170.00             | (11,090.00)           | -4.3%          |
| Operating Revenues                | <u>\$ 1,429,037.72</u> | <u>\$ 1,395,180.00</u> | <u>\$ 1,492,950.00</u> | <u>\$ 97,770.00</u>   | <u>7.0%</u>    |
| <b><u>Operating Expenses</u></b>  |                        |                        |                        |                       |                |
| Sewage Treatment                  | \$ (727.04)            | \$ -                   | \$ (730.00)            | \$ (730.00)           |                |
| Sewer System Maintenance          | -                      | -                      | -                      | -                     |                |
| Sewer System Engineering          | -                      | -                      | -                      | -                     |                |
| Water Purchases                   | -                      | -                      | -                      | -                     |                |
| Water Maintenance Unit            | 355,385.97             | 380,580.00             | 386,960.00             | 6,380.00              | 1.7%           |
| Water Systems Engineering         | 119,155.87             | 133,610.00             | 132,750.00             | (860.00)              | -0.6%          |
| Septage Unloading Facility        | -                      | -                      | -                      | -                     |                |
| Pump Maintenance Unit             | 633,291.01             | 560,290.00             | 678,970.00             | 118,680.00            | 21.2%          |
| Systems Control Unit              | 76,931.46              | 97,570.00              | 93,540.00              | (4,030.00)            | -4.1%          |
| Plan Review and Permitting        | 15,633.86              | 14,450.00              | 16,960.00              | 2,510.00              | 17.4%          |
| Inspection                        | -                      | -                      | -                      | -                     |                |
| IPP                               | -                      | -                      | -                      | -                     |                |
| Laboratory                        | -                      | -                      | -                      | -                     |                |
| Mapping Unit                      | 6,801.84               | 7,610.00               | 7,730.00               | 120.00                | 1.6%           |
| Miss Dig                          | 47,626.30              | 27,140.00              | 33,050.00              | 5,910.00              | 21.8%          |
| Billing Services Unit             | 37,022.90              | 36,730.00              | 38,500.00              | 1,770.00              | 4.8%           |
| General and Administrative        | 126,273.03             | 124,050.00             | 128,540.00             | 4,490.00              | 3.6%           |
| Total Operating Expenses          | <u>1,417,395.20</u>    | <u>1,382,030.00</u>    | <u>1,516,270.00</u>    | <u>134,240.00</u>     | <u>9.7%</u>    |
| Net Income                        | <u>\$ 11,642.52</u>    | <u>\$ 13,150.00</u>    | <u>\$ (23,320.00)</u>  | <u>\$ (36,470.00)</u> | <u>-277.3%</u> |
| Depreciation                      | -                      | -                      | -                      | -                     |                |
| <b><u>Reserves</u></b>            |                        |                        |                        |                       |                |
| Non-Operating Revenue             | \$ -                   | \$ -                   | \$ -                   | \$ -                  |                |
| Non-Operating Expense             | -                      | -                      | -                      | -                     |                |
| Major Maintenance Reserve Revenue | 117,560.28             | 121,190.00             | 120,000.00             | (1,190.00)            | -1.0%          |
| Major Maintenance Reserve Expense | (133,195.41)           | (89,920.00)            | (146,830.00)           | (56,910.00)           | 63.3%          |
| Emergency Reserve Revenue         | -                      | -                      | -                      | -                     |                |
| Emergency Reserve Expense         | (43,711.91)            | -                      | -                      | -                     |                |
| Capital Reserve Revenue           | 709,080.31             | 150,000.00             | 100,000.00             | (50,000.00)           | -33.3%         |
| Capital Reserve Expense           | (551,698.52)           | (324,820.00)           | -                      | 324,820.00            | -100.0%        |
| Change in Net Assets              | <u>\$ 109,677.27</u>   | <u>\$ (130,400.00)</u> | <u>\$ 49,850.00</u>    | <u>\$ 180,250.00</u>  | <u>-138.2%</u> |
| <b><u>Rate Revenue</u></b>        |                        |                        |                        |                       |                |
| Revenue Requirements:             |                        |                        |                        |                       |                |
| Operating Expense                 | \$ 1,417,395.20        | \$ 1,382,030.00        | \$ 1,516,270.00        | \$ 134,240.00         | 9.7%           |
| Non-Operating                     | -                      | -                      | -                      | -                     |                |
| Major Maintenance                 | 117,560.28             | 121,190.00             | 120,000.00             | (1,190.00)            | -1.0%          |
| Emergency Maintenance             | -                      | -                      | -                      | -                     |                |
| Capital                           | 709,080.31             | 150,000.00             | 100,000.00             | (50,000.00)           | -33.3%         |
| Total Revenue Requirements        | <u>\$ 2,244,035.79</u> | <u>\$ 1,653,220.00</u> | <u>\$ 1,736,270.00</u> | <u>\$ 83,050.00</u>   | <u>5.0%</u>    |
| Non-Rate Revenue                  | <u>\$ (212,555.78)</u> | <u>\$ (256,260.00)</u> | <u>\$ (245,170.00)</u> | <u>\$ 11,090.00</u>   | <u>-4.3%</u>   |
| Rate Required Revenue             | <u>\$ 2,031,480.01</u> | <u>\$ 1,396,960.00</u> | <u>\$ 1,491,100.00</u> | <u>\$ 94,140.00</u>   | <u>6.7%</u>    |



Oakland Twp Well Water    FY 2020  
Rate Development

January 1, 2019

|  |                 |
|--|-----------------|
| O&M Revenue Requirements   | \$ 1,516,270.00 |
| O&M Non-Rate Revenue   | (245,170.00)    |
| Total Revenue Requirements Based on Expenses (less non-rate revenue) | \$ 1,491,100    |

Last Step for Any Change  
Copy and Paste as Values to Eliminate Circular Reference

FIXED RATE DEVELOPMENT

|                          |                 |                  |                         |                     |                       |        |            |
|--------------------------|-----------------|------------------|-------------------------|---------------------|-----------------------|--------|------------|
| Minimum Mcf Requirements | Current<br>Rate | Proposed<br>Rate | Forecasted<br>Customers | Purchase<br>Minimum | Assessed<br>Quarterly | Total  |            |
|                          | 41.00           | \$ 43.00         | 3,650                   | 1,500               | 4                     | 21,900 | \$ 627,800 |

|                              |                |
|------------------------------|----------------|
| Fixed Base O&M               | \$ 407,780.00  |
| Commodity O&M                | 840,000.00     |
| Total                        | (1,247,780.00) |
| Check should be Zero or Less | 23,320.00      |

Reserves

|                         |          |       |            |
|-------------------------|----------|-------|------------|
| Non Operating           | -        | -     | -          |
| Major Maintenance Reser | 120,000  | 8.22  | 120,010    |
| Emergency Reserve       | -        | -     | -          |
| Capital Reserve         | 100,000  | 6.85  | 100,010    |
| Fixed Base Rate         | 27.93    | 27.93 | 407,780    |
| Total Rate              | \$ 43.00 |       | \$ 627,800 |
| FY 2016 Mcf Forecast    |          |       | 77,900     |
| Remaining Mcf           |          |       | 56,000     |
| Revenue Shortfall       |          |       | \$ 863,300 |

COMMODITY RATE DEVELOPMENT

|                                     |                 |                  |                    |                |
|-------------------------------------|-----------------|------------------|--------------------|----------------|
| Additional Revenue Requirments      | Current<br>Rate | Proposed<br>Rate | Additional<br>Flow |                |
|                                     | 14.50           | \$ 15.00         | 56,000             | \$ 840,000     |
| Fixed Rate to Commodity Rate Ratio: |                 | 2.87             |                    |                |
| Total Projected Revenue             |                 |                  |                    | \$ 1,467,800   |
| Variance                            |                 |                  |                    | \$ (23,300.00) |

Increase Req'd

# Oakland Twp Well Water  FY 2020

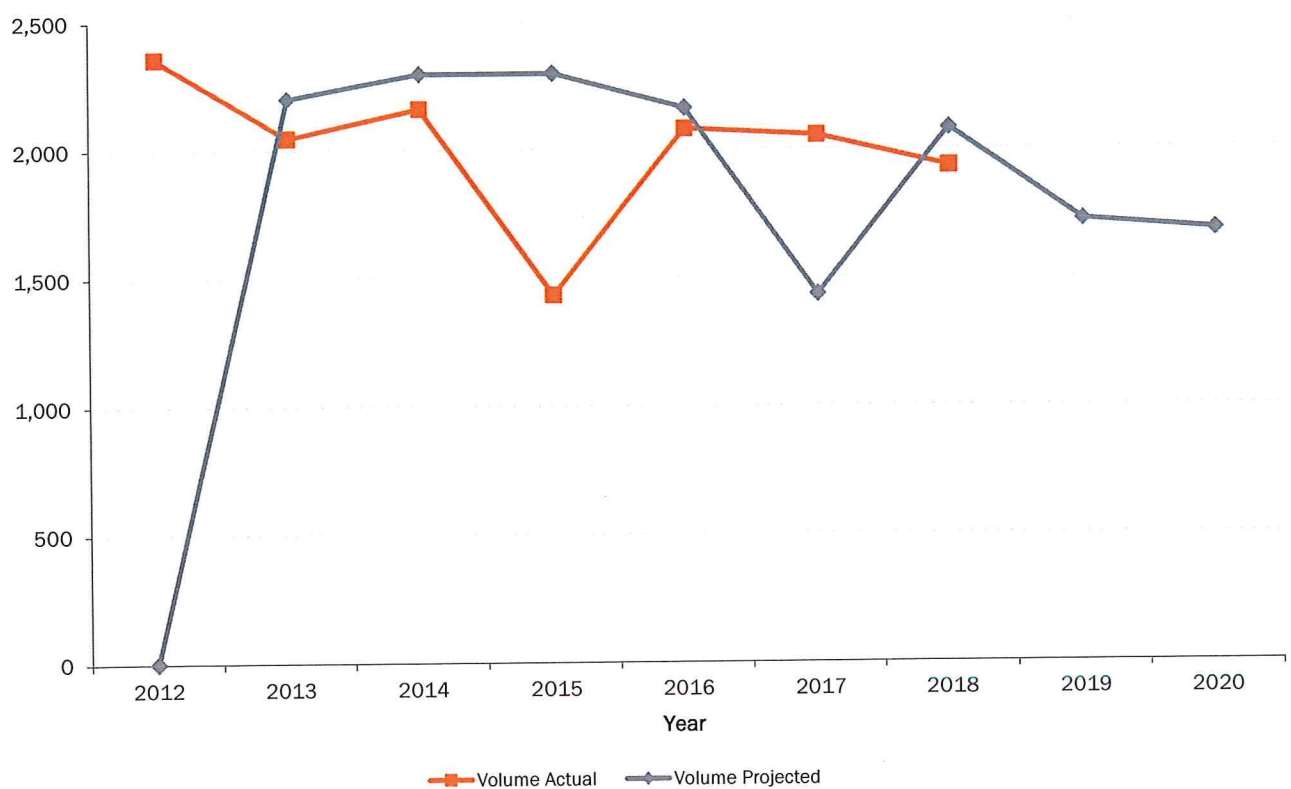
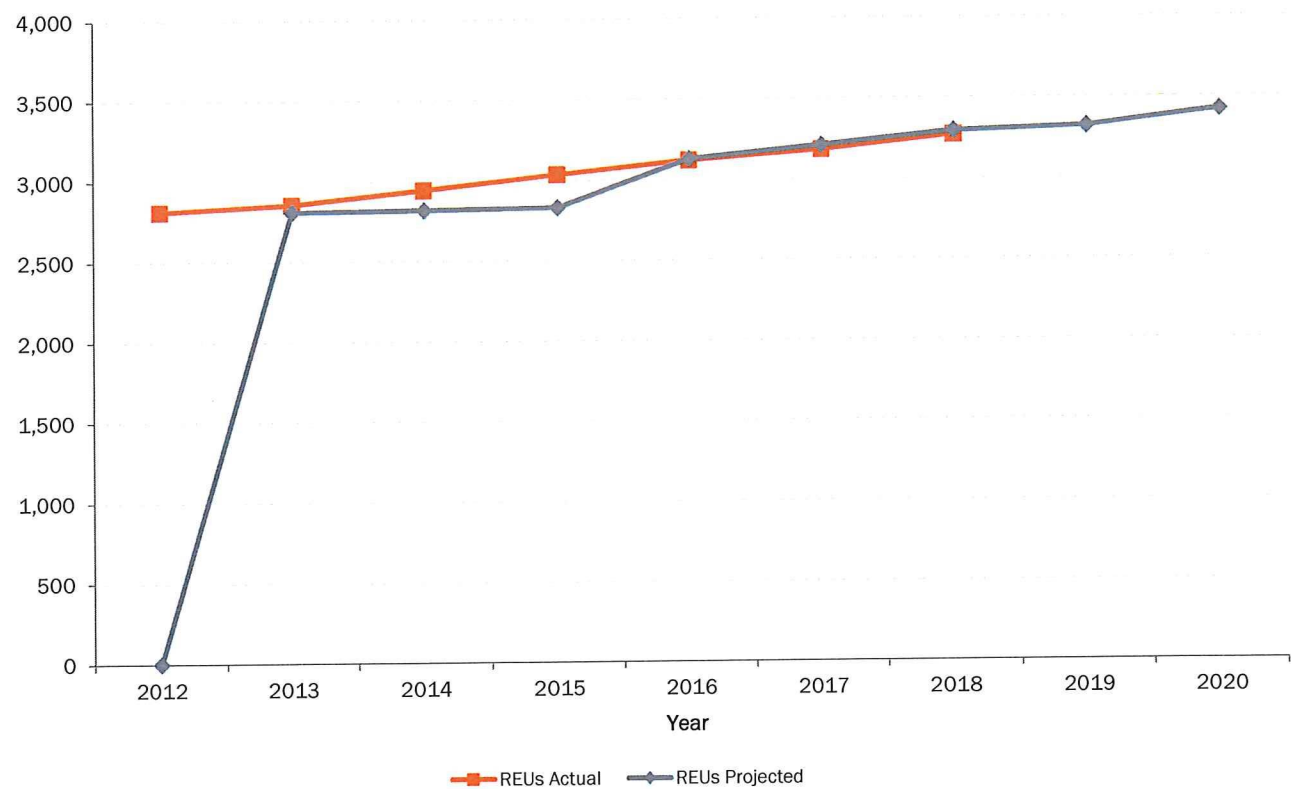
## Historical and Forecasted Rates

|             | Minimum Charge 1.5 Mcf or Less Per Quarter |                   |         |                   |       |              | Per Mcf above Minimum |              |
|-------------|--|-------------------|---------|-------------------|-------|--------------|-----------------------|--------------|
| Fiscal Year | O&M  | Emergency Reserve | Capital | Major Maintenance | Total | YoY % Change | O&M                   | YoY % Change |
| 2018        | 20.54                                      | -                 | 10.92   | 8.54              | 40.00 | 1.9%         | 14.25                 | 3.6%         |
| 2019        | 22.10                                      | -                 | 10.45   | 8.45              | 41.00 | 2.5%         | 14.50                 | 1.8%         |
| 2020        | 27.93                                      | -                 | 6.85    | 8.22              | 43.00 | 4.9%         | 15.00                 | 3.4%         |

# Oakland Township Sewer FY2020

Flow Summary

January 1, 2019



# Oakland Township Sewer

4/16/2019

57461

## Financial Summary

|                                   | 2018<br>Actual         | 2019<br>Budget         | 2020<br>Forecast       | Inc / (Dec)           | % Variance    |
|-----------------------------------|------------------------|------------------------|------------------------|-----------------------|---------------|
| <b><u>Operating Revenues</u></b>  |                        |                        |                        |                       |               |
| Operating Rate Revenue            | \$ 1,342,072.66        | \$ 1,296,450.00        | \$ 1,308,390.00        | \$ 11,940.00          | 0.9%          |
| Operating Non-Rate Revenue        | 139,178.48             | 40,150.00              | 49,310.00              | 9,160.00              | 22.8%         |
| Operating Revenues                | <u>\$ 1,481,251.14</u> | <u>\$ 1,336,600.00</u> | <u>\$ 1,357,700.00</u> | <u>\$ 21,100.00</u>   | <u>1.6%</u>   |
| <b><u>Operating Expenses</u></b>  |                        |                        |                        |                       |               |
| Sewage Treatment                  | \$ 1,139,841.49        | \$ 1,103,040.00        | \$ 1,110,440.00        | \$ 7,400.00           | 0.7%          |
| Sewer System Maintenance          | 50,203.74              | 46,800.00              | 57,420.00              | 10,620.00             | 22.7%         |
| Sewer System Engineering          | 12,076.38              | 6,020.00               | 7,450.00               | 1,430.00              | 23.8%         |
| Water Purchases                   | -                      | -                      | -                      | -                     |               |
| Water Maintenance Unit            | -                      | -                      | -                      | -                     |               |
| Water Systems Engineering         | -                      | -                      | -                      | -                     |               |
| Septage Unloading Facility        | -                      | -                      | -                      | -                     |               |
| Pump Maintenance Unit             | 40,336.94              | 39,780.00              | 41,930.00              | 2,150.00              | 5.4%          |
| Systems Control Unit              | 19,933.64              | 20,340.00              | 16,710.00              | (3,630.00)            | -17.8%        |
| Plan Review and Permitting        | -                      | -                      | -                      | -                     |               |
| Inspection                        | 10,000.43              | 6,920.00               | 7,010.00               | 90.00                 | 1.3%          |
| IPP                               | -                      | -                      | -                      | -                     |               |
| Laboratory                        | -                      | -                      | -                      | -                     |               |
| Mapping Unit                      | 4,540.36               | 6,640.00               | 4,640.00               | (2,000.00)            | -30.1%        |
| Miss Dig                          | 1,456.78               | 5,780.00               | 3,600.00               | (2,180.00)            | -37.7%        |
| Billing Services Unit             | 33,497.42              | 33,370.00              | 34,840.00              | 1,470.00              | 4.4%          |
| General and Administrative        | 69,178.83              | 67,910.00              | 73,660.00              | 5,750.00              | 8.5%          |
| Total Operating Expenses          | <u>1,381,066.01</u>    | <u>1,336,600.00</u>    | <u>1,357,700.00</u>    | <u>21,100.00</u>      | <u>1.6%</u>   |
| Net Income                        | <u>\$ 100,185.13</u>   | <u>\$ -</u>            | <u>\$ -</u>            | <u>\$ -</u>           |               |
| Depreciation                      | -                      | -                      | -                      | -                     |               |
| <b><u>Reserves</u></b>            |                        |                        |                        |                       |               |
| Non-Operating Revenue             | \$ 167,179.73          | \$ 168,890.00          | \$ 168,880.00          | \$ (10.00)            | 0.0%          |
| Non-Operating Expense             | (167,026.72)           | (168,890.00)           | (168,880.00)           | 10.00                 | 0.0%          |
| Major Maintenance Reserve Revenue | 148,411.80             | 139,440.00             | 76,440.00              | (63,000.00)           | -45.2%        |
| Major Maintenance Reserve Expense | (103,134.88)           | (246,440.00)           | (246,440.00)           | -                     | 0.0%          |
| Emergency Reserve Revenue         | -                      | -                      | -                      | -                     |               |
| Emergency Reserve Expense         | -                      | -                      | -                      | -                     |               |
| Capital Reserve Revenue           | 22,270.69              | 60,000.00              | 100,000.00             | 40,000.00             | 66.7%         |
| Capital Reserve Expense           | (7,504.33)             | (166,000.00)           | (166,000.00)           | -                     | 0.0%          |
| Change in Net Assets              | <u>\$ 160,381.42</u>   | <u>\$ (213,000.00)</u> | <u>\$ (236,000.00)</u> | <u>\$ (23,000.00)</u> | <u>10.8%</u>  |
| <b><u>Rate Revenue</u></b>        |                        |                        |                        |                       |               |
| Revenue Requirements:             |                        |                        |                        |                       |               |
| Operating Expense                 | \$ 1,381,066.01        | \$ 1,336,600.00        | \$ 1,357,700.00        | \$ 21,100.00          | 1.6%          |
| Non-Operating                     | 167,179.73             | 168,890.00             | 168,880.00             | (10.00)               | 0.0%          |
| Major Maintenance                 | 148,411.80             | 139,440.00             | 76,440.00              | (63,000.00)           | -45.2%        |
| Emergency Maintenance             | -                      | -                      | -                      | -                     |               |
| Capital                           | 22,270.69              | 60,000.00              | 100,000.00             | 40,000.00             | 66.7%         |
| Total Revenue Requirements        | <u>\$ 1,718,928.23</u> | <u>\$ 1,704,930.00</u> | <u>\$ 1,703,020.00</u> | <u>\$ (1,910.00)</u>  | <u>-0.1%</u>  |
| Non-Rate Revenue                  | <u>\$ (258,711.61)</u> | <u>\$ (103,150.00)</u> | <u>\$ (49,310.00)</u>  | <u>\$ 53,840.00</u>   | <u>-52.2%</u> |
| Rate Required Revenue             | <u>\$ 1,460,216.62</u> | <u>\$ 1,601,780.00</u> | <u>\$ 1,653,710.00</u> | <u>\$ 51,930.00</u>   | <u>3.2%</u>   |

Oakland Township Sewer FY2020

Rate Development

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Rate Components

|   | Forecast            | Per REU Per Qtr  |
|---|---------------------|------------------|
| <b><u>Projected Billed Sewer Units (REUs)</u></b> |                     |                  |
| Projected Billed REUs                             | 3,420               |                  |
| Projected Billed Consumption (MCF)                | 1,680               |                  |
| Average REU Winter Quarter Usage                  | 2.90                |                  |
| Equivalent REUs                                   | 145                 |                  |
| Total Projected REUs                              | 3,560               |                  |
| <br><b><u>Clinton-Oakland SDS Expense</u></b>     |                     |                  |
|   | \$ 1,110,440        | \$ 77.98         |
| <br><b><u>OCWRC Expense</u></b>                   |                     |                  |
| O&M Expense                                       | 247,260             | 17.36            |
| Non Operating (Debt Service)                      | 168,880             | 11.86            |
| Major Maintenance Reserve                         | 76,440              | 5.37             |
| Emergency Reserve                                 | -                   | -                |
| Capital Reserve                                   | 100,000             | 7.02             |
| <br><b><u>OCWRC Revenue</u></b>                   |                     |                  |
| O&M Non-Rate Revenue                              | (49,310)            | (3.46)           |
| <b>Total</b>                                      | <b>\$ 1,653,710</b> | <b>\$ 116.13</b> |

# Oakland Township Sewer FY2020

## Rate Summary

| Fiscal<br>Year | Quarterly Charge (per REU) |              |           |         |             |                  |                |                  |                     |                   |                   |                   |
|----------------|----------------------------|--------------|-----------|---------|-------------|------------------|----------------|------------------|---------------------|-------------------|-------------------|-------------------|
|                | CO SDS                     | OCWRC<br>O&M | Reserves  |         |             | Misc.<br>Revenue | Total<br>OCWRC | OMID<br>Debt Svc | Quarterly<br>Charge | COSDS<br>% Change | OCWRC<br>% Change | Total %<br>Change |
|                |                            |              | Emergency | Capital | Maintenance |                  |                |                  |                     |                   |                   |                   |
| 2018           | 83.12                      | 16.98        | -         | 1.43    | 1.86        | (2.06)           | 18.21          | 12.09            | 113.42              | 23.5%             | -15.5%            | 9.2%              |
| 2019           | 79.24                      | 16.78        | -         | 4.31    | 5.49        | (2.88)           | 23.70          | 12.13            | 115.07              | -4.7%             | 30.1%             | 1.5%              |
| 2020           | 77.98                      | 17.36        | -         | 7.02    | 5.37        | (3.46)           | 26.29          | 11.86            | 116.13              | -1.6%             | 10.9%             | 0.9%              |

**CHARTER TOWNSHIP OF OAKLAND  
AMENDED SEWAGE DISPOSAL RATES  
RESOLUTION**

**WHEREAS**, the County of Oakland, as amended on December 12, 1972, entered into an operating agreement with the Township of Oakland for the operation and maintenance of the Oakland Township Sewage Disposal System and currently the County is paid for its service at the rate of \$115.07 per unit; and

**WHEREAS**, under the terms of the agreement between the Township of Oakland and the County of Oakland, the Township shall provide by proper ordinance or resolution for the sewage disposal rate to be charged to all premises within the Township connected to the Oakland Township Sewage Disposal System; and

**WHEREAS**, the Oakland County Water Resources Commissioner (WRC) has performed a review of the finances for the Oakland Township Sewage Disposal System including the cost for disposal to the Great Lakes Water Authority, the charges for operation and maintenance of the Clinton-Oakland Sewage Disposal System, the cost for WRC to operate and maintain the Township's sewage disposal system, and to maintain a major maintenance reserve and capital improvement reserve; and

**WHEREAS**, in a letter dated April 24, 2019, the Oakland County Water Resources Commissioner, as operating agency for the Township, recommended that sewage disposal rates be established effective July 1, 2019; and

**WHEREAS**, the sewage disposal charge will increase \$1.06 to \$116.13 per unit per quarter; and

**NOW, THEREFORE, BE IT RESOLVED** that effective July 1, 2019 the rate of \$116.13 per unit per quarter will be charged for all users of the Oakland Township Sewage Disposal System. That effective July 1, 2019, the Great Lakes Water Authority (GLWA) gross Pollutant Surcharge and the IWC charges were established in accordance with the following:

1. **Pollutant Surcharge**

A Pollutant Surcharge shall be levied against industrial and commercial customers contributing sewage to the system with concentrations of pollutants exceeding the levels described as follows:

- A. 275 milligrams per liter (mg/l) of Biochemical Oxygen Demand (BOD).
- B. 350 milligrams per liter (mg/l) of Total Suspended Solids (TSS).
- C. 12 milligrams per liter (mg/l) of Phosphorus (P).
- D. 100 milligrams per liter (mg/l) of Fats, Oils & Grease (FOG).

| <u>Amounts of Pollutant</u>     | <u>Total Charge Per<br/>Pound of Excess Pollutants</u> |
|---------------------------------|--|
| Biochemical Oxygen Demand (BOD) | \$0.491  |
| Total Suspended Solids (TSS)    | 0.499  |
| Phosphorus (P)                  | 7.354  |
| Fats, Oils & Grease (FOG)       | 0.473  |

It is assumed that normal residential customers do not contribute sewage with concentrations of pollutants exceeding the above levels. Therefore, the Pollutant Surcharge will not apply to residential customers. Further, restaurants shall be exempt from Pollutant Surcharge per Federal Court Order, "Second Interim Order," dated July 10, 1981.

2. **Industrial Waste Control**

Based on the size of the water meter, actual or assigned, each non-residential user of the system shall pay a monthly Non-residential Surcharge in accordance with the following schedule:

| <u>Meter Size</u> | <u>Industrial Waste<br/>Control (I.W.C.) Charge</u> |
|-------------------|---|
| 5/8"              | \$3.38  |
| 3/4"              | 5.07  |
| 1"                | 8.45  |
| 1-1/2"            | 18.59   |
| 2"                | 27.04   |
| 3"                | 49.01   |
| 4"                | 67.60   |
| 6"                | 101.40  |
| 8"                | 169.00  |
| 10"               | 236.60  |
| 12"               | 270.40  |
| 14"               | 338.00  |
| 16"               | 405.60  |
| 18"               | 473.20  |



YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
                                      )  
COUNTY OF OAKLAND    )

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Oakland, Oakland County, Michigan at a regular meeting duly called and held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

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Clerk

April 24, 2019

*Jim Nash*

The Honorable Mike Bailey, Supervisor  
Charter Township of Oakland  
4393 Collins Road  
Rochester, Michigan 48306-1670

**RE: Proposed 2019/2020 Charter Township of Oakland  
Water Supply and Sewage Disposal System Rates**

Dear Supervisor Bailey:

This letter is intended to provide you with information about our recommended changes to the Charter Township of Oakland's water supply system and sewage disposal system rates. The proposed rates are scheduled to be effective for flows on and after July 1, 2019.

Based upon our careful review of WRC's operations and maintenance costs, the base rate will increase \$2.00 to \$43.00, and the volume charge for the water supply system will increase \$0.50 to \$15.00 per Mcf for usage over 1,500 cubic feet per quarter. The WRC also recommends the cost recovery rate for water customers in the Southeast Water System remain at \$9.00 per Mcf and the Southwest Water System remain at \$9.00 per Mcf. The Plum Creek Water System will also remain the same at \$20.00 per Mcf.

With respect to the sewage disposal system, the standard rate will increase \$1.06 from \$115.07 to \$116.13 per unit per quarter. A significant portion of this rate will be used to pay Clinton Oakland Sewage Disposal charges, which have increased for the 2019/2020 rate year. In addition, the rehabilitation project's debt service for the Oakland-Macomb Interceptor Drain has been estimated and a rate component has been included to cover these expenses for the 2019/2020 rate year.

I have enclosed resolutions for the water supply and sewage disposal rates, please provide my office with a copy of the adopted resolutions. If you have any questions regarding this matter, please feel free to contact me at 248-858-1069.

Sincerely,



Tim Prince, P.E.

Enclosures

c: The Honorable Michael Spisz, Oakland County Commissioner - District 3  
Jamie Moore, Oakland Township Interim Manager



# CHARTER TOWNSHIP OF OAKLAND WATER SUPPLY RATES

## RESOLUTION

**WHEREAS**, the Oakland County Water Resources Commissioner (WRC) has performed a review of the finances for the Charter Township of Oakland water supply system including the cost for WRC to operate and maintain the water supply system, and the establishment of a major maintenance and capital improvement reserve; and

**WHEREAS**, the County of Oakland, on May 10, 2017, approved the transfer of water system ownership from the County to the Charter Township of Oakland; and

**WHEREAS**, in a letter dated April 24, 2019, the Oakland County Water Resources Commissioner has recommended that water supply rates be established effective July 1, 2019; and

**WHEREAS**, the water supply base rate has increased \$2.00 from \$41.00 to \$43.00 per quarter; and

**WHEREAS**, the volume charge for the water supply system has increased \$0.50 from \$14.50 to \$15.00 per Mcf for usage over 1,500 cubic feet per quarter; and

**WHEREAS**, the cost recovery rate for water customers in the Southeast Water System will remain at \$9.00 per Mcf, and;

**WHEREAS**, the cost recovery rate for water customers in the Southwest Water System will remain at \$9.00 per Mcf, and;

**WHEREAS**, the cost recovery rate for water customers in the Plum Creek Water System will remain the same at \$20.00 per customer per quarter, and;

**NOW, THEREFORE, BE IT RESOLVED** that the rates for the Charter Township of Oakland Water Supply System be established at a base rate of \$43.00 quarterly, with a volume charge of \$15.00 per Mcf for usage over 1,500 cubic feet per quarter, to be effective July 1, 2019 for all users of the Charter Township of Oakland Well Water Supply System.

Plus a quarterly meter service charge based on meter size as follows:

| Meter Size | Quarterly Fee |
|------------|---------------|
| 5/8"       | \$1.73        |
| 3/4"       | \$2.24        |
| 1"         | \$3.45        |
| 1-1/2"     | \$5.87        |
| 2"         | \$9.32        |
| 3"         | \$12.59       |
| 4"         | \$15.53       |
| 6"         | \$25.88       |
| 8"         | \$39.68       |
| 10"        | \$53.82       |
| 12"        | \$68.83       |

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
  )  
COUNTY OF OAKLAND    )

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the Charter Township of Oakland, Oakland County, Michigan at a regular meeting duly called and held on the \_\_\_\_ day of \_\_\_\_\_, 2019, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended

\_\_\_\_\_  
Clerk



# Memo



**To: Board of Trustees**  
**From: Jamie Moore, Interim Township Manager**  
**Date: May 10, 2019**  
**Re: Approval of Fire Rescue Repair Equipment**

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Attached is a memo from Chief Strelchuk and a quote for a repair on a medium rescue vehicle. He had budgeted for a complete remount but discovered a repair would be adequate to meet DOT requirements.

Suggested motions:

To approve the repair to a medium rescue vehicle by Lakeside Collision for \$29,638.

# Charter Township of Oakland Fire Department

Paul Strelchuk, Fire Chief

4393 Collins Road, Rochester, Michigan 48306-1670

Telephone: (248) 651-6930 • Fax: (248) 650-8634

E-mail: [fire@oaklandtownship.org](mailto:fire@oaklandtownship.org)

Manager Moore,

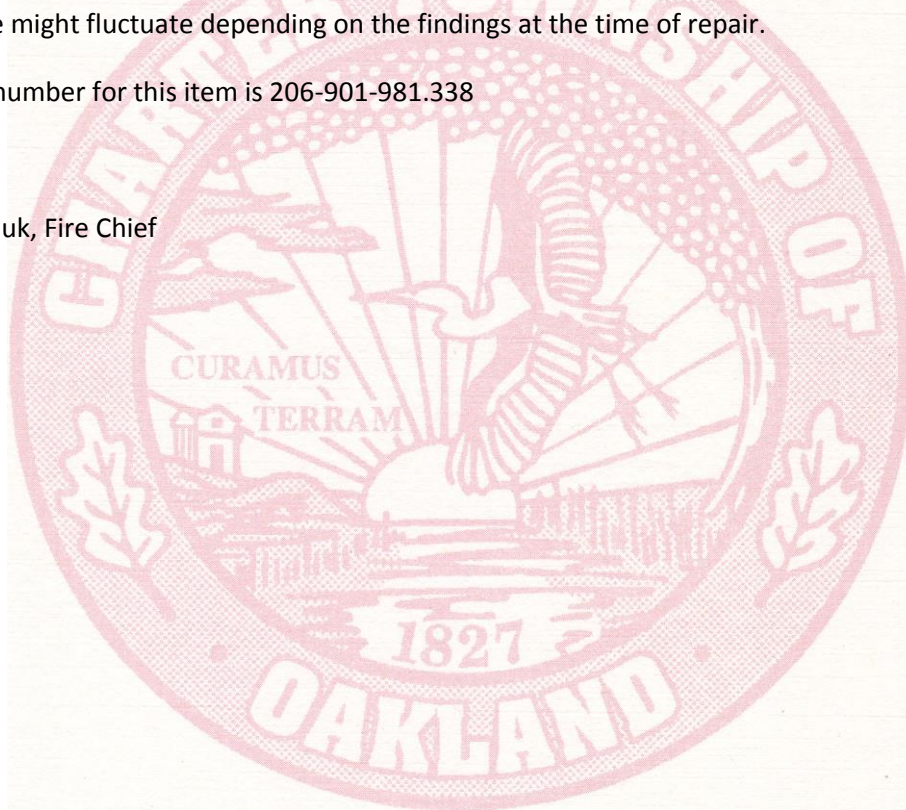
5/09/2019

We had budgeted 350,000 for doing a remount on our medium rescue due to the fact that the frame was approaching the point that it would not pass DOT inspection. Attached is a quote from Lakeside collision for \$29,638 to repair the frame on this rescue as opposed to doing a complete remount. This repair will take approximately two months to complete and once repaired, the vehicle will be DOT approved. I am asking for this item to be put on the May 14 BOT agenda for approval. Please understand that this price might fluctuate depending on the findings at the time of repair.

The account number for this item is 206-901-981.338

Thank you,

Paul P Strelchuk, Fire Chief





## LAKESIDE COLLISION II, INC.

lakesidecollision23@yahoo.com  
14665 23 MILE ROAD, SHELBY TWP, MI 48315  
Phone: (586) 532-8690  
FAX: (586) 532-8696

Workfile ID: 60b1797a  
Federal ID: 382828165  
License Number: F160053

### Preliminary Estimate

**Customer: OAKLAND TWP. FIRE DEPARTMENT**

**Job Number:**

Written By: Brandon Ott

Insured: OAKLAND TWP. FIRE  
DEPARTMENT

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

**Owner:**

OAKLAND TWP. FIRE DEPARTMENT

**Inspection Location:**

LAKESIDE COLLISION II, INC.  
14665 23 MILE ROAD  
SHELBY TWP, MI 48315  
Repair Facility  
(586) 532-8690 Day

**Insurance Company:**

### VEHICLE

1999 FIGHTLINER FL70 RED

VIN: 1FV6HLCA1YHB18796

Interior Color:

Mileage In:

Vehicle Out:

License:

Exterior Color: RED

Mileage Out:

State:

Production Date:

Condition:

Job #:

Get live updates at [www.carwise.com/e/3ApNmo](http://www.carwise.com/e/3ApNmo)

## Preliminary Estimate

**Customer: OAKLAND TWP. FIRE DEPARTMENT**

**Job Number:**

1999 FIGHTLINER FL70 RED

| Line  | Oper | Description                     | Part Number | Qty | Extended Price \$ | Labor        | Paint      |
|---|------|---------------------------------|-------------|-----|-------------------|--------------|------------|
| 1   | #    | R&I FRONT BUMPER                |             |     |                   | 2.0          |            |
| 2   | #    | R&I WHEELS AND TIRES            |             |     |                   | 2.0          |            |
| 3   | #    | Rpr SET VEHICLE UP ON STANDS    |             |     |                   | 4.0          |            |
| 4   | #    | Repl RT FRAME RAIL              |             | 1   | 5,227.50          | 70.0 M       |            |
| Note: THIS DOSE NOT INCLUDE LIFT BODY. WE THINK WE COULD DO IT WITH BODY IN PLACE BUT NOT SURE. |      |                                 |             |     |                   |              |            |
| 5   | #    | Repl LT FRAME RAIL              |             | 1   | 5,227.50          | 70.0 M       |            |
| 6   | #    | Repl MISC HARDWARE AND SUPPLIES |             | 1   | 1,000.00          |              |            |
| 7   | #    | Subl HAZ WASTE REMOVAL          |             | 1   | 3.00 X            |              |            |
| <b>SUBTOTALS</b>  |      |                                 |             |     | <b>11,458.00</b>  | <b>148.0</b> | <b>0.0</b> |

### NOTES

Estimate Notes:  
ESTIMATE OPEN TO TEAR DOWN

### ESTIMATE TOTALS

| Category             | Basis       | Rate          | Cost \$          |
|----------------------|-------------|---------------|------------------|
| Parts                |             |               | 11,455.00        |
| Body Labor           | 8.0 hrs @   | \$ 85.00 /hr  | 680.00           |
| Mechanical Labor     | 140.0 hrs @ | \$ 125.00 /hr | 17,500.00        |
| Miscellaneous        |             |               | 3.00             |
| Subtotal             |             |               | 29,638.00        |
| <b>Grand Total</b>   |             |               | <b>29,638.00</b> |
| Deductible           |             |               | 0.00             |
| <b>CUSTOMER PAY</b>  |             |               | <b>0.00</b>      |
| <b>INSURANCE PAY</b> |             |               | <b>29,638.00</b> |

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



# Charter Township of Oakland Fire Department

Paul Strelchuk, Fire Chief

4393 Collins Road, Rochester, Michigan 48306-1670

Telephone: (248) 651-6930 • Fax: (248) 650-8634

E-mail: [fire@oaklandtownship.org](mailto:fire@oaklandtownship.org)

Paul,

Would you be OK to make a, 4/14/19, Board Meeting report consisting of the following items:

- 1) Status of your efforts to interview and possibly hire more Part Time people. Yesterday, you seemed optimistic that you would soon be interviewing 3 to 6 candidates. [At this point we have three active and trained part-time people. We reposted on indeed shortly after we lost four of our part-time people and received several applications. Out of the applications that we received I have picked six people and I am actively hiring them. One of the six is a paid on-call. I hope to start bringing them on the week of May 13, I am waiting for them to pass their physical.](#)
- 2) Your recommendations for wage increases for Part Time and POC people to help hire and retain them. [We have submitted a wage increase proposal to the BOT that shows a wage increase now and into the future. Then intent of doing a wage increase is to attempt to keep the personnel that we have and attracts additional personnel in the future.](#)
- 3) Efforts your Dept. is taking with Mocerri people to assure logistics are in place to allow EMS Fire Dept. people emergency entrance to Blossom Ridge for the expected fairly high number of EMS calls. [For some time now we have been doing extensive training at the Blossom Ridge facility. The Blossom Ridge staff has been more than cooperative and working on us to resolve several issues we had encountered. Part of the learning curve has come from the fact that we ran seven calls and eight days and identified address issues and accessibility issues. To resolve the accessibility issues we have obtained key fobs for all fire Department officers, ambulances and sheriff's cars. All Knox boxes are equipped with keys so we can access anywhere we need to in the facility. Blossom Ridge is also purchasing ladders that will be on-site so we can have access to all attic accesses.](#)
- 4) The excellent work your Department performed recently to do all the right things to save the life of the resident who had suffered the cardiac arrest issue. [A couple weeks ago, the fire department arrived on scene to find an individual in cardiac arrest. Our staff started CPR and administer the appropriate medications. As a result of their actions they were able to get a pulse back with some vital signs. The patient was transported to the hospital and walked out four days later completely neurologically intact with a pace maker vest on.](#)

I think you should report these items as they would allow you to show your commitment to hire and retain Part Time people and your efforts to stay on top of being ready to do the right things for our seniors living in Blossom Ridge.

Please let me know if you think this is a good idea and if you would do this at the, 5/14/19, Board meeting.

Kind regards,

Michael Bailey  
Township Supervisor  
Charter Township of Oakland

# **Charter Township of Oakland Fire Department**

**Paul Strelchuk, Fire Chief**

4393 Collins Road, Rochester, Michigan 48306-1670

Telephone: (248) 651-6930 • Fax: (248) 650-8634

E-mail: [fire@oaklandtownship.org](mailto:fire@oaklandtownship.org)

4393 Collins Rd  
Rochester, MI 48306  
248-651-4440



# Memo



**To:** Board of Trustees  
**From:** Jamie Moore, Interim Township Manager  
**Date:** May 10, 2019  
**Re:** Township Manager's Report

---

The following items are scheduled for the May 14 meeting agenda:

**Proclamation in Memory of Peggy Johnson for Outstanding Public Service:** This is a joint proclamation with the Parks and Recreation Commission (PRC). Peggy passed away on Friday, March 1 at the age of 90. She was a driving force for the preservation of Oakland County's unique natural resources for more than forty years. Peggy served on SEMCOG's Environmental Protection Advisory Committee, was a founder and original executive director of the Clinton River Watershed Council and founding member of the Six Rivers Land Conservancy. She also led the creation of the Oakland Township Parks Commission and was an advocate for the establishment of the Paint Creek Trail.

**Accept \$100 Donation:** Recently, the fire department received a thank you card and check in the amount of \$100. It is standard practice under MCL 123.905 for the Board to accept any gift.

**Resolution 19-06 to Authorize Oakland County to Share GIS Data with Other Government Agencies:** This resolution was recommended by Oakland County Water Resources Commission (WRC) to all municipalities to improve cooperation and efficiency. The township would still be notified if our GIS data was shared with other government agencies.

**West Nile Resolution 19-07:** This is a routine resolution proposed each year authorizing expenditures for the County's West Nile program.

**Township Manager Contract Approval:** The board will consider approval of Adam Kline's proposed contract.

**Resolution to Approve Amended Sewage Disposal Rates and Resolution to Approve Water Supply Rates:** At the last meeting, I noted in my manager's report that both the sewage and water rates had no major changes. There was no request by the board for a formal presentation from the WRC so I've included background in the packet for informational purposes. If you have any questions in advance of the meeting, please let me know.

**Approval of Fire Rescue Repair Equipment:** Chief Strelchuk had budgeted a remount on a medium rescue vehicle but he's received the attached quote for a repair that fell significantly under budget.

**Fire Report Update from Chief Strelchuk:** Supervisor Bailey requested this email for your board packet. I requested a follow up from the Chief after our April 23<sup>rd</sup> meeting and he is still working on this. As I receive responses from him, I will forward to the board.

## **Other Township Business:**

**Voter Registration Drive:** On May 1<sup>st</sup> at Adams High School, staff from the Clerk's office participated in a voter registration drive with our neighbors in Rochester Hills and Auburn Hills. Oakland Township staff registered 95 high school seniors to vote. Most also signed up for the Permanent Absentee Voter List. Great job, Clerk's office!

**Planning Commission:** At the May 7 Planning Commission meeting, the Planning Commission voted to postpone action on the preliminary site plan for The Preserve at Stoney Creek until additional information is provided to the satisfaction of the Township, Engineering and Consulting Firms. Also attached to this report is the Planning Commission's Annual Report.

**Equalization:** Our assessors have been in the township doing routine field work for the past couple of weeks.

**Safety Paths and Trails Committee:** This month's regular meeting was cancelled but I met with members of the committee and Jeff Smith regarding a possible easement. Conversations will continue with the property owner.

**SAW Grant:** ASTI and OHM are coordinating stormwater and wastewater reimbursement requests.

**Clean Scene:** Clean Scene was a great success. Many thanks to our wonderful volunteers and Deputy Clerk Cari Neubeck for holding down the fort here at township hall!

**Roads:** RCOC has reported they've been working diligently to clean out culverts. The entrance of County Crossing off Silverbell was closed for a curb repair. Milling is currently taking place on Romeo Rd.

**2020 Census:** Oakland County has provided opportunities to collaborate in advance of the 2020 census. We will receive more information later this summer. Our Planning Coordinator Don Mende is serving as the contact for the census.

**Audit:** Prep work continues in advance of our annual audit.

**Parks and Recreation Commission (PRC):** At their May 8<sup>th</sup> meeting, the PRC requested a joint closed session with the Board of Trustees at 6pm on May 28<sup>th</sup> to consider the purchase of real property under MCL 15.268(d). I will work with Mindy to schedule this unless there are concerns, please let me know.

### **Upcoming Items**

**Memorial Day:** May 27<sup>th</sup>, Offices Closed

Greater Rochester Area Memorial Day Celebration: Complete schedule available at:

[www.rochestermi.org/memorialday](http://www.rochestermi.org/memorialday)

**Gallagher Creek Park and Pathway Grand Opening:** Thursday, May 23<sup>rd</sup> at 4pm

**Next BOT Meeting:** May 28<sup>th</sup>

**Compensation- Salary Schedule:** This item will be on your May 28<sup>th</sup> agenda. A recommended salary schedule from administration will include input from the PRC.

**Dog License Census:** Staff from Oakland County will begin their dog census audit June 3.

**MMRMA Building Appraisal:** A rep with MMRMA will be out on May 21<sup>st</sup> to conduct a routine appraisal of our buildings. Lou Danek will assist with this.



# Memo

**To:** Jamie Moore, Acting Township Manager  
**From:** Donald Mende, AICP, Planning Coordinator  
**Date:** May 8, 2019  
**Re:** Planning Commission Annual Report

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Please find attached the Planning Commission Annual Report for Fiscal Year 2018 / 2019. This Annual Report is required to be submitted to the Board of Trustees as specified by the Michigan Planning Enabling Act and by-laws of the Commission.



## **CHARTER TOWNSHIP OF OAKLAND PLANNING COMMISSION ANNUAL REPORT**

**FY 2018-2019**

### **ROLE OF THE COMMISSION**

The duties and responsibilities of the Planning Commission are established by State law and Township ordinances, and generally include periodically reviewing and, if necessary, updating the Township's master plan; reviewing and making recommendations to the Township Board regarding proposed amendments to the zoning ordinance; and, reviewing and making recommendations to the Township Board regarding site plans, special land uses, and other land use or development proposals. The Planning Enabling Act requires this annual report.

### **MEETING SCHEDULE**

The Michigan Planning Enabling Act requires that the Planning Commission hold a minimum of four meetings per year. Planning Commission meetings are generally held the first Tuesday of the month at 7:00 p.m. in the Township office. In fiscal year 2018-2019 (April-March), the Planning Commission held a total of four regular meetings.

### **OPERATIONS OF THE PLANNING COMMISSION**

The following is a synopsis of cases reviewed in fiscal year 2018-2019.

#### **Site Condominium Review**

Hock/Pencu Site Condominiums – Requesting approval for a Site Condominium Subdivision. Parcels 1443 and 1485 Silverbell Road. General Location – South side of Silverbell Road between Old Mill and Great Fosters Drive in Section 33. The Planning Commission recommended preliminary approval to the Board of Trustees.

### Special Land Use Approval

Verizon Wireless – Requesting Special Land Use approval for a wireless communication facility at 850 Stoney Creek Road. General location - North side of Stoney Creek Road between Rochester and Lake George Roads in Section 9 (Myth Golf Course). The Planning Commission recommended approval.

### Miscellaneous

The Planning Commission reviewed and approved the Fiscal Year 2017-2018 Annual Report.

The Planning Commission held election of officers 2/2019. Elected were Chairperson Gary Kwapis, Vice-Chairperson George Platz, and Secretary Anthony Scaccia.

### PLANNING COMMISSIONERS

The Planning Commission consists of seven members. Members of the Planning Commission are appointed by the Township Supervisor, subject to approval by majority vote of the members of the Township Board elected and serving. The term of each member is three years. The Election of Officers is held annually at the first regular Planning Commission meeting in February and terms of office are one year.

#### Current Members

Gary Kwapis, Chairperson. Term expires September 2020. Attendance 4/4 meetings.

George Platz, Vice-Chairperson. Term expires September 2019. Attendance 4/4 meetings.

Anthony Scaccia, Secretary. Term expires September 2020. Attendance 4/4 meetings.

John Giannangeli, BOT Representative. Term follows Board election. Attendance 3/4 meetings.

Dominic Abbate. Term expires September 2021. Attendance 3/4 meetings.

Joseph Peruzzi. Term expires September 2019. Attendance 4/4 meetings.

Judy Workings. Term expires September 2021. Attendance 4/4 meetings.